

Figurensing the Palits to Educational Excellence

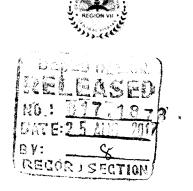
TRAVEL ORDER August 25, 2017

To

Mrs. Esther M. Villarin

Teacher In-Charge

San Jose Provincial High School



Please be informed of your attendance to the REVIEW WORKSHOP OF DEPED DEVELOPED INSTRUCTIONAL MATERIALS (DDIM) on Accreditation and Equivalency (A & E) Modules on August 26-September 1, 2017 at the Tanza Oasis Hotel, Tanza Cavite per communications addressed to Dr. Gilbert T. Sadsad, OIC-Regional Director, DepEd, NIR from EDEL B. CARAG, Director III of the Bureau of Learning Resources dated August 23, 2017.

All travelling and other allowable expenses will be reimbursed during the workshop subject to the usual government accounting and auditing rules and regulations upon submission of required documents.

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Asst. Regional Director
Concurrent Schools Division Superintendent





## AUTHORITY TO TRAVEL August 24, 2017

TO:	<ol> <li>Esther M. Villarin, Master Teacher I - Negros Oriental Division</li> <li>Mae C. Pavilario, Head Teacher III – Bacolod City Division</li> <li>Agustin Lood Jr., SEPS – San Carlos City Division</li> <li>Ma. Lumina V. Rumbines, Master Teacher I – La Carlota City Division</li> </ol>
Office/Station:	DEPED - NIR
Nature of Travel	Official Business
Fund Source	BLR FUNDS
Inclusive Date of Travel	August 26 - September 1, 2017
Destination	Tanza Oasis Hotel, Tanza Cavite
Purpose	To attend the Review Workshop of DepEd Developed Instructional Materials (DDIM) on Accreditation and Equivalency (A and E) Modules.

CLMD/jgl

SILBERTA SADSAD, CESO V

Director III
OIC – Regional Director



### Republic of the Philippines Department Of Education

### **BUREAU OF LEARNING RESOURCES**

Ground Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave, Pasig City



\* blr.lrpd@deped.gov.ph \* blr.lrpd@deped.gov.ph \* blr.od@deped.gov.ph 634-1054 \* 634-1072 \* 634-0901

Office of the Director

August 23, 2017

GILBERT T. SADSAD
OIC - Regional Director
DepEd Region NIR
West City ES, Dumaguete City

Attention:

**Schools Division Superintendent** 

Dear Dir. Sadsad:

The Department of Education (DepEd) through the Bureau of Learning Resources — Quality Assurance Division (BLR-QAD) will conduct a Review Workshop of DepEd Developed Instructional Materials (DDIM), specifically Accreditation and Equivalency (A and E) Modules on **August 27 to September 1, 2017** at the Tanza Oasis Hotel, Tanza Cavite (inclusive of travel time). In this connection, the following personnel have been selected to serve as learning resource evaluators (LREs) of the said materials:

- 1. Esther M. Villarin, Master Teacher I of Negros Oriental Division
- 2. Mae C. Pavilario, Head Teacher III of Bacolod City Division

3. Agustin Lood Jr. SEPS of San Carlos City Division

4. Ma. Lumina V. Rumbines, Master Teacher I of La Carlota City Division

The Terms of Reference (ToR) of LREs are attached for your reference. During the workshop, evaluators are requested to bring their own laptop and useful reference materials.

May we also ask for a confirmation of the attendance of the identified learning resource evaluator from your region/division as soon as possible.

All travelling and other allowable expenses will be reimbursed during the workshop subject to the usual government accounting and auditing rules and regulations upon submission of required documents. For confirmation of attendance and any query or clarification, the requested participant may contact the BLR-QAD (Attention: Mr. Eric Labre) at telephone numbers (02) 634-1054, 631-9294, or cell phone number 0943-3956760.

Thank you very much for your cooperation.

Very truly yours,

Director III
OIC - Director IV

Attach.: as stated

# Review of DepEd-developed Instructional Materials (Accreditation and Equivalency Modules-Alternative Learning Systems) Oasis Hotel, Tanza, Cavite- August 27 to September 1, 2017

# Program of Activities

Time	3. To prepa	<ol><li>To write</li></ol>	1. To ensu	Objectives:
(Day 1)	are individual and team Ex	specific comments and fir	re that all content of the D	
(Day 2) Mon.	<ol><li>To prepare individual and team Evaluation Rating Sheets (ERS) for each assigned DDIMs.</li></ol>	To write specific comments and findings on the margins of pages of the DDIMs where inadequacies in content and/or errors are round.	<ol> <li>To ensure that all content of the DDIMs are accurate and within the standards by the Department of Education.</li> </ol>	
(Day 3) Tue.	ch assigned DDIMs.	DDIMs where inadequacies in con	ndards by the Department of Educ	
(Day 4) Wed.		ntent and/or errors are round.	ation.	:
(Day 5) Thurs.				
(Day 6) Frida				

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	resubmit returned DDIMs checked by the facilitator and implement corrections	Reviewer consult findings and make a final recommendations	Participants checked DUIMS for content and language error	Participents are oriented on the mechanics of the review		Expected Outputs	
3	Darlingante ore ship	2 T - 2 M	0 - Z Z M			6:00 - 7:00 p.m.	
	Workshops 1,2 and 3	Continuation of	1	Continuation of Workshop 1	Registration / Settling	3:30 – 5:00 p.m.	
1		X 1 - 3 E	8 R M A			3:00 - 3:30 p.m.	
	submitted DDIMs by facilitators	Review		Review (Release of Assigned DDIMs)	Registration / Settling in	2:00 - 3:00 p.m.	
	Workshop 3:	orkshop 2: Sta	(shop 1	Workshop 1: Start of Individual		1:00 - 2:00 p.m.	
		8 R A X	- L Z C I			12-00 1-00	
	Talle selection			Individual Review of DDIMs (Language)		11:00 – 1 2:00 p.m.	
	Continuation of	Continuation of Workshop 1	Continuation of Workshop 1	Plenary Session 1: Orientation on the	<b>*</b> 10.	10:30 - 1 1:00 p.m.	Т
		E AK T - SE M	8 R		*1	10:00- 10:30	
1				Plenary Session 1: Orientation on the Individual Review of DDIMs (Content)		9:00 - 10:00 a.m.	
				<ul> <li>House Rules</li> <li>Picture taking</li> </ul>	Travel Time	r.	1
				Workshop Mechanics			
				Welcome Remarks     Statement of Districts and		0.00	
				<ul> <li>Introduction of Participants</li> </ul>		8:30 - 0:00 a m	
	Workshops 1 and 2	Continuation of Workshop 1	Continuation of Workshop 1	Philippine National Anthern		8:15 - 8:30 a.m.	
		Management of Learning (MUL)	Managen			8:00 - 8:15 a.m.	
	August 31	August 30	August 29	August 28	August 27		· -
	(Day 5) Thurs.	(Day 4) Wed.	(Day 3) Tue.	(Day 2) Mon.	(Day 1)	Time	7
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# Review Workshop of DepEd-Developed Instructional Materials(DDIMs) (A & E Modules-Alternative Learning System)

### Terms of Reference .

### **Learning Resource Reviewer**

- 1. Attend a 6-day review workshop of DDIMs
- 2. Evaluate the content of the DDIMs assigned to you (on your own time) to check whether the assigned titles are:
  - a. useful in the identified learning area(s) either for reinforcement, enrichment, or mastery of specific concepts, skills, and values; and
  - b. suitable and appropriate for use in public elementary or high schools.
- 3. Write specific comments and findings on the margins of pages in the DDIMs where inadequacies in content and/or errors are found.
- 4. Accomplish an individual Evaluation Rating Sheet form for the DDIMs evaluated.
- 5. Discuss and agree with your teammate (through consensus) on the contents of the Team Evaluation Rating Sheet (TERS) for the DDIMs evaluated, if applicable.
- 6. Write (in red/blue ink) all validated marginal notes on the team copy of the DDIMs reviewed.
- 7. Prepare and submit to BLR the TERS, team copy of the DDIMs with validated marginal notes, and other required documents as deemed necessary.
- 8. Actively participate and provide inputs and recommendations.
- 9. Prepare and submit to BLR workshop outputs and liquidation documents.

### **BLR Facilitators**

- 1. Serve as resource persons during the consultative workshop
- 2. Facilitate in the workshop discussion and open-forums
- 3. Serve as secretariat during the workshop.

Prepared by:

ERIC/U! LABRE

Senior Education Program Specialist

FAX NO. .6341072

23 Aug. 2017 12.05FN Fi

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Republic of the Philippines
Department Of Education

# BUREAU OF LEARNING RESOURCES

Ground Floor, Bonifacio Bidg., DepEd Complex. Meralco Ave. Pasig City

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Office of the Director

August 23, 2017

JULIET A. JERUTA OIC - Regional Director DepEd Region VII Sudion, Lahug Cebu City

Attention:

Schools Division Superintendent

Dear Dir. Jeruta:

The Department of Education (DepEd) through the Bureau of Learning Resources – Quality Assurance Division (BLR-QAD) will conduct a Review Workshop of DepEd Developed Instructional Materials (DDIM); specifically Accreditation and Equivalency (A and E) Modules on August 27 to September 1, 2017 at the Tanza Qasis Hotel, Tanza Cavite (inclusive of travel time). In this connection, Ms. Esther M. Villarin, Master Teacher I of Negros Oriental Division has been selected to serve as a learning resource evaluator (LREs) of the said materials.

The Terms of Reference (ToR) of LREs are attached for your reference. During the workshop, evaluators are requested to bring their own laptop and useful reference materials.

May we also ask for a confirmation of the attendance of the identified learning resource evaluator from your region/division as soon as possible.

All travelling and other allowable expenses will be reimbursed during the workshop subject to the usual government accounting and auditing rules and regulations upon submission of required documents. For confirmation of attendance and any query or clarification, the requested participant may contact the BLR-QAD (Attention: Mr. Eric Labre) at telephone numbers (02) 634-1054, 631-9294, or cell phone number 0943-3956760.

Thank you very much for your cooperation.

Very truly yours,

EDEL BY CARAG Director III OIC - Director IV

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### Review Workshop of DepEd-Developed Instructional Materials(DDIMs) (A & E Modules-Alternative Learning System)

### Terms of Reference

### Learning Resource Reviewer

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TIMOS

- 1. Attend a 6-day review workshop of DDIMs
- 2. Evaluate the content of the DDIMs assigned to you (on your own time) to check whether the assigned titles are:
  - useful in the identified learning area(s) either for reinforcement, enrichment, or mastery of specific concepts, skills, and values; and
  - b. suitable and appropriate for use in public elementary or high schools.
- 3. Write specific comments and findings on the margins of pages in the DDIMs where inadequacies in content and/or errors are found.

  4. Accomplish an individual Evaluation Rating Sheet form for the DDIMs evaluated.
- 5. Discuss and agree with your teammate (through consensus) on the contents of the Team Evaluation Rating Sheet (TERS) for the DDIMs evaluated, if applicable.
- 8. Write (in red/blue ink) all validated marginal notes on the team copy of the DDIMs
- 7. Prepare and submit to BLR the TERS, team copy of the DDIMs with validated marginal notes, and other required documents as deemed necessary.
- Actively participate and provide inputs and recommendations.
   Prepare and submit to BLR workshop outputs and liquidation documents.

### **BLR Facilitators**

- 1. Serve as resource persons during the consultative workshop
- 2. Facilitate in the workshop discussion and open-forums
- 3. Serve as secretariat during the workshop.

Prepared by:

ERICUI LABRE

Senior Education Program Specialist

Review of DepEd-developed Instructional Materials (Accreditation and Equivalency Modules-Alternative Learning Systems)

Casis Hotel, Tanza, Cavite- August 27 to September 1, 2017

Activities Program of

Objectives:
To ensure that elboniershof the DDIMs are accurate and within the standards by the Department of Education.
2. To write specific comments and findings on the aratigns of pages of the ODIMs where inadequacies in content and/or errors are found.
3. To prepare individual and team Evaluation Rating Sheets (ERS) for each assigned DDIMs.

Continued on Workshop   Cont	Time	(Day 1)	(Day 2) Mon.	(Day 3) Tue. August 29	(Uay 4) wed.	August 31	September 1
Plenary Session 1: Orientation of Participants  - Philippine National Authern - Prayer - Intervention of Participants - Workshop Mechanics - House Rules - Picture taking - Plenary Session 1: Orientation on the Individual Review of DOMs (Content) - Registration	100 - 8 - 5 am	- Tenson		1	neni of Learning (MCL)		
m. Prayer  • Prayer • Industrial Purpose and Vibritation of Participants • Picture Remerks • Statement of Purpose and Vibritation Mechanics • House Rules • Picture taking  Plenary Session 1: Crientelion on the Administration of Workshop I and Vibritation Review of DOMs (Content)  Dem.    Plenary Session 1: Crientelion on the Administration of Workshop I and Vibritation and			Opening Program	Continuation of Workshop 1	Continuation of Workshop 1		Continuation of
Travel Time  - Intolucation of Participants  - Vetcome Remarks - Statement of Purpose and Vivikshop Mechanics - House Rules - Picture taking -	315-830 am		Philippine National Authem			Morkshops 1 and 2	Workshops a.c. and b
Travel Time  Plenary Session 1: Orientelion on the plenary Session 1: Orientelion on the polywestop 1: Orientelion on the plenary Session 1: Orientelion of DOMAs  Registration  Registration  Registration  Registration  Ferrice Assigned ODIMs  Assigned ODIMs  Registration  Ferrice and Viorkshop 1  Confirmation of Workshop 1  Farticpents are orientee on the content and larguage end  The participants are orientee on the content and larguage end  Content and larguage end  Content and larguage end  Content and larguage end			+ Prayer				· · · · · · · · · · · · · · · · · · ·
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* Statement of Purpose and  * House Rules  * House Rules  * Picture taking  Plenary Session 1: Chentation on the Individual Review of DDMA; (Content)  * Picture taking  Plenary Session 1: Chentation on the Individual Review of DDMA;  (Language)  (Language)  * Review (Release of Assigned DDMA;  Registration  / Settling  / Settlin			Welcome Kernerks				
Travel Time - House Rules - House Review of DOMAs (Cartent) - B R E - Hochyldual Review (Release of Assigned DDIMs) - Continuation of Workshop 1 - Registration - Continuation of Workshop 1 - Continuation of Workshop 1 - Setting in - Setting - Setting - Setting - Setting - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Registration - Fartispants are orientee on the - Continuation of Workshop 1 - Registration - Regis			Statement of Purpose and				
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Continuation   Review (Release of Assigned DDIMs)   Review (Release of Assigned DDIMs)   Registration   Review (Release of Assigned DDIMs)   B R E A K	16:30 1 1:00 p.m.		Plenary Session 1: Overtains on the particular designs of DMAs	Committeem of the assess	demonstration in the second se	Workshops 1 and 2	remaining reviewed
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Registration (Review (Release of Assigned DDIMs)  / Setting in Registration of Workshop 1  / Setting / Setting / Setting / Setting / Participants are oriented on the participants checked SDRAs for nipotantics of the review	1:00 - 2:00 pm.		Workshop 1: Start of Individual	Continuation of Workshop 1	Workshop 2: Start of Team	Workshop 3:	HOME SWEET HOME
Registration  / Setting  Registration  / Setting  / Setting  / Setting  / Participants are oniented on the content and larguage end	40.0				KONE.	Medicharacca checolog of	-toru
Registration Continuation of Workshop 1  Continuation of Workshop 1  / Setting  / Settin	2:00 - 3:00 p.m.	Registration				submitted DOMAs by	
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Registration Continuation of Workshop 1 / Setting / Sett	3:00 - 3:30 p.m.			REA	<b>2</b>		
Setting   Setting   D   N   N   E   Setting	3-30 E-00 nem		Continuation of Workshop	Continuation of Workshop 1	Continuation of Workshop 2	Continuation of	
uts Participants are oriented on the content and larguage error another content and larguage error	1.50 = 0.50 pm	Registration / Settling				Workshops 1,2 and 3	
uts Participants are oriented on the content and larguage error anchanics of the review	8:10 - 7:10 nm			2	<u>-</u>		
nechanics of the review content and larguage end	Expected Outputs		Participants are oriented on the	Participants checked DDR4s for	Content and Language	Periopants are able to	
			All the properties of the countries	content and larguage endi	Perena consist medical and		
			AND A STATE OF THE		make a final recommendations	i checked by the facilitator	· <del>*****</del>