



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Negros Island Region

# SCHOOLS DIVISION OF NEGROS ORIENTAL

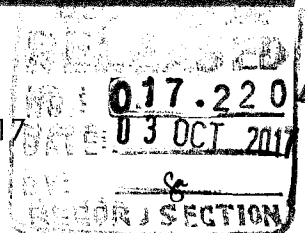
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October 3, 2017



**TRAVEL ORDER**  
 No. 771 s. 2017

To : **Mr. JOSEPH R. GEMINA**  
 Project Development Officer II – DRRM

Office : SGOD - Division of Negros Oriental

Purpose : To attend the Basic Incident Command System Training.

Date of Travel : October 9-11, 2017

Venue/Place : Applied Nutrition Center (ANC), Cebu City

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- \_\_\_\_\_ : Transportation & other incidental expenses

**SALUSTIANO T. JIMENEZ, CESO VI**  
 OIC – Assistant Regional Director  
 Concurrent Schools Division Superintendent

fi: 10/3/17



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. 557A s. 2017

[AUG 29 2017]

**RELATED TRAININGS OF THE DISASTER RISK REDUCTION MANAGEMENT (DRRM)**

To: Schools Division/City Superintendents  
Officer-in-Charge of Regular and Interim Division  
All Others Concerned

1. This Office through DRRM Unit of the Education Support Services Division (ESSD) will conduct the following trainings:
  - a) Basic Life Support (BLS) - September 27-28, 2017
  - b) Basic Incident Command System - October 9-11, 2017
  - c) Pre-Disaster Risk Assessment (PDRA)- November 13, 2017
  - d) Rapid Damage Needs Assessment (RDANA) - November 14-16, 2017
  - e) Post Disaster Needs Assessment (PDANA) - November 23-29, 2017 Nov. 30 if needed
  - f) Contingency Planning - Date to be identified (TBI)
  - g) DRRE Training of Trainers (TOT) for outside Cebu Province - December 5-8, 2017
2. The venue of the above-mentioned trainings will be held at Applied Nutrition Center (ANC);
3. Division DRRM Coordinators undergone any of the above-mentioned trainings are not qualified to participate with the same training title;
4. Some materials and equipment needed during the training will be provided by the office as well as by the participants;
5. Traveling and other incidental expenses of participants will be charged to local DRRM/MOOE funds while food during the training will be charged to Regional DRRM, MOOE, HRDD funds;
6. Should you have any questions/clarifications you may contact Ranilo L. Edar through his cell phone no. 09287941159 and email address [raniloedar@gmail.com](mailto:raniloedar@gmail.com) or office landline no. 254-70-62.
7. Immediate dissemination of this Memorandum to all concerned is desired.

*Juliet A. Jeruta*  
JULIET A. JERUTA, Ph. D., CESO V  
Director III  
OIC-Regional Director

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESD 2015: Konapatan ng Lahat, Pananagutan ng Lahat"*