



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
 Capital Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph SGOD Office (035) 225 - 6180

April 12, 2017

TRAVEL ORDER

No. 309, s. 2017

To : **EMMA S. MATE**
 SEPS – SOC. MOB. & Networking

Office : SGOD – Division of Negros Oriental

Purpose : To CONDUCT Data Validation, Budget Preparation and Accountability Seminar Workshop

Date of Travel : May 3 – 4, 2017

Venue/Place : Jimalalud District, Manjuyod 1 & 2 District, Bindoy 1 & 2 District

017-0863
 02 MAY 2017
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ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- _____ : Registration
- _____ : Transportation
- _____ : Board and Lodging
- _____ : Meals
- _____ : Charged to local funds
- X : Transportation & other incidental expenses

Lelanie T. Cabrera
LELANIE T. CABRERA
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

SALUSTIANO T. JIMENEZ, CESO VI
 OIC – Asst. Regional Director
 Concurrent, OIC Schools Division Superintendent
[Signature]