



**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capitol Area, Dumaguete City

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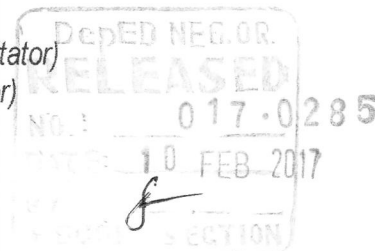
SGOD Office (035) 225 - 6180

February 9, 2017

**TRAVEL ORDER**

NO. 94, s. 2017

TO : Dr. Emelyn Bologaita – La Libertad District 2 (*Facilitator*)  
Dr. Andrea Luz Englis – San Jose District (*Facilitator*)  
Dr. Jenny Abejero – Bacong District (*Facilitator*)  
Ben Jofil Diego – (*Facilitator*)



OFFICE : Negros Oriental Division

PURPOSE : To attend the Planning Conference to Selected School Heads  
Development Program (SHDP) Learning Facilitators for the Coming  
Module 4 Training

DATE OF TRAVEL : February 13-14, 2017

VENUE/PLACE : La Carlota City Division

ALLOWED/CHARGED TO: (/School MOOE funds subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/Transportation and other incidental expenses  
\_\_\_\_\_ : Transportation  
\_\_\_\_\_ : Per Diems  
\_\_\_\_\_ : On official time/business  
☒ \_\_\_\_\_ : Transportation/per diem & other incidental expenses

Note: For details, see attached communication.

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC, Office of the Asst. Regional Director  
Concurrent, Schools Division Superintendent

2/9/17



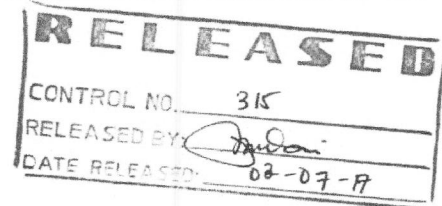
REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**




**MEMORANDUM**

TO: Schools Division Superintendents of:

Negros Oriental Division  
La Carlotta City Division



2/7/17

FROM:  **GILBERT T. SADSAD, CESO V**  
OIC- Regional Director  
Negros Island Region

SUBJECT: **PLANNING CONFERENCE TO SELECTED SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) LEARNING FACILITATORS FOR THE COMING MODULE 4 TRAINING**

DATE: February 7, 2017

In line with the Republic Act (RA) No. 9155 or the Governance of the Basic Education Act of 2001 that specifies that a school head shall both an instructional leader and administrative manager and RA 10533 or the Enhanced Basic Education Act of 2013 that stipulates that principals shall undergo workshops and trainings to enhance their skills on their role as academic, administrative and community leaders, the Department of Education (Dep-ED), through the National Educators Academy of the Philippines (NEAP) and the Human Resource Development Division (HRDD) of the Regional Offices (ROs), shall conduct the roll out of the School Heads Development Program (SHDP): Foundation Course Module 4 that will cover on Values Education.

The regional office sees to it that out from the three modules conducted the school heads are more prepared in terms of instructional leadership. But out from the assessment, it is also a must for them to engage values education as part and parcel of being an administrator.

Thus, a planning workshop is conducted to prepare for the coming regional training of School Heads for Values Education.

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

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Below are the selected (SHDP) Facilitators to attend the planning conference which will be held at La Carlotta City Division on February 13-14, 2017.

1. Dr. Karl Credo	Region
2. Dr. Leny Nillos	La Carlotta City Division
3. Dr. Emelyn Bolongaita	Negros Oriental Division
4. Ben Jofil Diego	Negros Oriental Division
5. Dr. Andrea Luz Englis	Negros Oriental Division
6. Dr. Jeanny Abejero	Negros Oriental Division

Travelling and other incidental expenses of the learning facilitators will be charged against School/Division/Regional MOOE funds. All expenses incurred relative to the planning conference are subject to the usual accounting and auditing rules and regulations.

For queries, please contact Karl T. Credo, SHDP Coordinator through cellular phone number 09771710078.

Immediate dissemination of and compliance with this memorandum is directed.

This serves as travel order.

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

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