



DEPARTMENT OF EDUCATION  
Negros Island Region

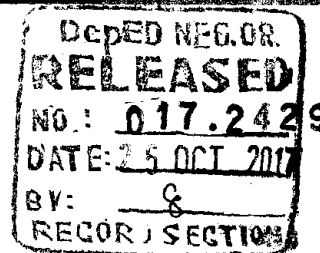
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225-6180

October 24, 2017



**TRAVEL ORDER**

NO. 909, s. 2017

TO : **MS. DAE HABALO**  
SEPS, Planning and Research

OFFICE : Planning & Research Section, SGOD, Division of Negros Oriental

PURPOSE : To serve as Resource Person during the Mid-Year In Service Training for SPED Teachers of West City Exceptional Child Learning Center on EDMODO

DATE OF TRAVEL : October 26, 2017 (8:00 A.M.)

VENUE/PLACE : West City Exceptional Child Learning Center

Note: For details, see attached communication.

*Salustiano T. Jimenez* 10/24/17  
F. **SALUSTIANO T. JIMENEZ, CESO VI**  
OIC - Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent



Republic of the Philippines  
Department of Education  
Region VII- Central Visayas  
Division of Dumaguete City



**WEST CITY EXCEPTIONAL CHILD LEARNING CENTER**

October 24, 2017

**MR. SALUSTIANO T. JIMENEZ, CESO VI**

OIC – Office of the Asst. Regional Director  
Concurrent Schools Division Superintendent  
Division of Negros Oriental

Sir:

Greetings of hope and prosperity!

In relation to our Mid-year In Service Training for SPED Teachers, we would like to request Ms. Dae Habalo to help us in training us on EDMODO. We believe, we could learn better with her expertise. Our schedule for ICT-EDMODO will be on October 26, 2017 in the morning at 8:00 o'clock as stated in our training design. However, if Ms. Habalo is not free on that time, we could adjust our schedule, anytime during that day.

Your favourable action on this matter will be greatly appreciated.

Thank you very much. May God bless us all as we serve our learners with gladness.

Very truly yours,

  
**SOFIA A. TUNDAG**  
School Principal