



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

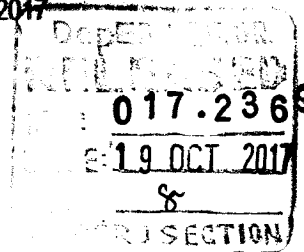
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

October 19, 2017



**TRAVEL ORDER**  
NO. 871, s. 2017

**TO :** **DR. ERLINDA N. CALUMPANG**  
CHIEF, CID

**MRS. LIDA P. SARMIENTO**  
ADMINISTRATIVE OFFICER V

**DR. DAN P. ALAR**  
SEPS, HRDS

**OFFICE :** **Division of Negros Oriental**

**PURPOSE :** **To attend the ORIENTATION OF REGIONAL AND DIVISION KEY OFFICIALS  
ON THE 2017 OMNIBUS RULES ON APPOINTMENTS AND OTHER HR  
ACTIONS**

**DATE OF TRAVEL :** **October 24, 2017**

**VENUE/PLACE :** **3<sup>rd</sup> Floor., Regional Office Function Room, Sudlon, Lahug, Cebu City**

**ALLOWED/CHARGED TO:** (Regional/Division funds, subject to the accounting and auditing rules and regulations)

☒ **X** : Transportation/per diem and other incidental expenses (Division MOOE Funds)

☒ **X** : Board and Lodging (Regional HRTD Funds)

☒ **X** : Registration (Regional HRTD Funds)

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

SECRET  
LRC/Adp

Be One of Us! Be Counted! Let's Practice  
**W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



OCT 05 2017

## REGIONAL MEMORANDUM

No. 6709, s. 2017

## CORRIGENDUM TO REGIONAL MEMORANDUM NO. 694, S. 2017

(Orientation of Regional and Division Key Officials on 2017 CSC Omnibus Rules on Appointments and Other HR Actions)

To : Schools Division Superintendents/OICs

1. Regional Memorandum No. 694, s. 2017 dated October 2, 2017 entitled "Orientation of Regional and Division Key Officials on 2017 CSC Omnibus Rules on Appointments and Other HR Actions" is hereby corrected as follows:

- a. The said orientation shall be moved from October 9, 2017 to October 24, 2017.
- b. For Regional Office – All personnel are required to attend in the aforementioned activity instead of the specified employees only.

2. Item No. 3 is also corrected to read as follows:

*"Registration fee of ₱ 700.00 for CSC management fee to cover training materials, and expenses for meals and snacks shall be charged against the Regional HRTD Funds, subject to the usual accounting and auditing rules and regulations. First meal is breakfast and last meal is PM snacks of October 24, 2017. Said meals and snacks shall be served by the Applied Nutrition Center (ANC)."*

3. Attendance of all Regional Office personnel is a must. Thus, all travel orders and other activities on this day are hereby cancelled to give preference to this Orientation.

4. All other provisions of the said Memorandum still remain.

5. Immediate dissemination of this Memorandum is desired.

JULIETA A. JERUTA  
Director III  
Officer-in-Charge

JAJ/STJ/LBA/mgb

Office of the Director (ORDir), Tel. Nos.: (032) 231-1429; 231-1809; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-3239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 255-9230;  
414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 414-7327; 414-7328; 414-7329; 414-7330

"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"



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Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. 0694, s. 2017

OCT 02 2017

**ORIENTATION OF REGIONAL AND DIVISION KEY OFFICIALS ON 2017 CSC OMNIBUS  
FOR APPOINTMENTS AND OTHER HR ACTIONS**

TO : OIC-Assistant Regional Director  
Schools Division Superintendents/OICs  
Regional Chiefs

1. To fully understand the provisions stipulated in the 2017 Omnibus Rules on Appointments and Other Human Resource Actions, this Office has scheduled a One-Day Orientation in coordination with the Civil Service Commission (CSC) Regional Office 7 on October 9, 2017 at 8:00 A.M. to 5:00 P.M. at the Regional Office Function Room, 3<sup>rd</sup> Floor, DepED Regional Office 7, Sudlon, Lahug, Cebu City.

2. Participants to the said activity are the following:

3.1 Regional Office

OIC-ARD  
ASD Chief  
Supervising Administrative Officer  
HRMO (Administrative Officer V)  
PSB Members

3.2 Division Office

ASDS/PSB Chair  
Administrative Office V  
HRD Officer (SGOD)

3. Expenses for meals and snacks shall be chargeable against HRTD Regional Funds subject to the usual accounting and auditing rules and regulations. *First meal* is breakfast of October 9, 2017. *Last meal* is P.M. snacks of October 9, 2017. Said meals and snacks shall be served by the Applied Nutrition Center (ANC).

6. Travelling expenses, per diem, training materials, and other incidental expenses incurred by the Regional personnel shall be chargeable against Region Funds while travelling expenses, per diem, and expenses incidental incurred by the Division personnel relative to the participation in the activity shall be chargeable against Division Funds subject to usual accounting and auditing rules and regulations.

7. For your proper guidance and strict compliance.

8. This Memorandum serves as **TRAVEL ORDER**.

*Juliet A. Jeruta*  
JULIET A. JERUTA, Ph.D., CESO V  
Director III  
Officer-In-Charge

JAJ/bo-10-1-2017

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Quality Assurance Division (QAD), Tel. Nos. (032) 231-1051, Human Resource Development Division (HRDD), Tel. Nos. (032) 255-4239  
Education Support Services Division (ESSD), Tel. Nos. (032) 254-7062, Planning, Policy and Research Division (PPRD), Tel. Nos. (032) 231-9030,  
414-7362, Administrative Division, Tel. Nos. (032) 414-7323, 414-4367, 414-7364, 414-7322, 414-4367  
Finance Division, Tel. Nos. (032) 254-2315, 255-8961, 414-7321

*"EFA 2015: Kanapatan ng Lahat, Pananagutan ng Lahat"*