

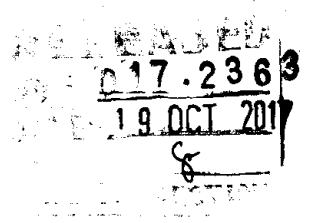


October 19, 2017

TRAVEL ORDER TO:

Rhea Lynn M. Garcia
School Head
Manjuyod District

Thru the District Supervisor



1. You are hereby directed to attend the fifth batch of the Early Language, Literacy, and Numeracy (ELLN) Training on October 19-28, 2017 at Hotel Fortuna, Borromeo St. Cebu City.
2. Attached is a Regional Memorandum No. 0745, s. 2017 dated October 16, 2017 entitled Early Language, Literacy, and Numeracy (ELLN) Training Batch 5 for more details.
3. For guidance and compliance.

SALUSTIANO T. JIMENEZ, CESO VI
OIC- Office of the Assistant Regional Director
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



OCT 16 2017

REGIONAL MEMORANDUM

No. 0745, s. 2017

Early Language, Literacy, and Numeracy (ELLN) Training Batch 5

To: Schools Division Superintendents

1. In view of the Department's aim to strengthen its reading program, this Office will conduct the fifth batch of the Early Language, Literacy, and Numeracy (ELLN) Training of the remaining schools on October 19 to 28, 2017 at Hotel Fortuna, Borromeo St., Cebu City.
2. The training aims to:
 - a. capacitate the participants on how to teach and assess early reading and numeracy skills;
 - b. strengthen the skills of school heads as instructional managers and supervisors; and
 - c. establish a sustainable and cost-effective professional development for teachers.
3. Participants to this training are the School Heads and one (1) Teacher either from Kindergarten or Grade 1 or Grade 2 or Grade 3 from each of the identified schools. They are required to bring a copy of the Curriculum Guides in all learning areas from Kindergarten to Grade 3, Grades 1 to 3 Teacher's Guide, English Learner's Material of the Grade Level taught, laptop computer, and extension cords. The teacher-participants are entitled to service credits in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003, while the non-teaching participants are entitled to Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.
4. Check in, registration, and training orientation will start at 3:00 P.M. on October 19, 2017. Check out will be on October 28, 2017 at 12:00 noon. First meal to be served will be dinner of October 19 and the last meal is dinner of October 28, 2017.
5. Expenses for board & lodging and training materials are chargeable against Every Child a Reader Program (ECARP) Funds for the Early Language, Literacy, and Numeracy Program: Professional Development Component. Traveling and other incidental expenses of the trainers and participants will be charged against School/Division/Region MOOE Funds. All expenses incurred relative to the training are subject to the usual accounting and auditing rules and regulations

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. Nos.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9090;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 236-2373; 233-8061; 414-7321

"ESQ 2015: Kasapatan ng Lahat, Pamananatap ng Lahat"

6. Concerned Schools Division Offices (SDOs) are required to submit the list of participants to this Office on or before October 16, 2017 through email address: juanita.nevaotan@deped.gov.ph cc: maurita.ponce@deped.gov.ph or Telefax No. (032) 4147323.

7. This Memorandum serves as Travel Order for the Trainers and Staff.

8. Immediate dissemination of and compliance with this Memorandum is directed.

Juliet A. Jeruta
JULIET A. JERUTA, Ph.D., CESO V
Director III
Officer-in-Charge

IAJ/EBEI/mfp