



Republic of the Philippines
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City



October 13, 2017

TRAVEL ORDER

NO. 844, s. 2016

TO : **Dr. Nonale Resoor – Head, Planning & Research**
Karla C. Panesa – EPS-II Soc. Mob. & Networking
Iryll Mae S. Macahig-EPS-II HRDS
Dr. Jeanny M. Abejero- PSDS
Dr. Dan P. Alar – SEPS-HRDS
Agnes M. Almagro –Elem. Sch. Principal
Esther M. Villarin –Secondary Sch. Principal

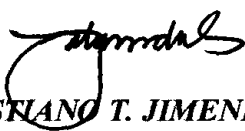
PURPOSE : **To attend the Workshop on Program Designing and Resource Development(PDRD) for the 2017 Mid-year In-Service Training(INSET)**

DATE OF TRAVEL : **October 16-20, 2017**

VENUE/PLACE : **Ecotech Center , Lahug ,Cebu City**

ALLOWED/CHARGED : *(Subject to the usual accounting and auditing rules and regulations)*

_____ : Registration
_____ : Transportation
_____ : Per Diems
_____ : On official time/business only
____X____ ; Board and lodging will be charged to Regional HRTD Funds
____X____ : Transportation/per diem & other incidental expenses incurred shall be charged against the **Regional HRTD Funds/** local funds.


J. SALUSTIANO T. JIMENEZ , CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent
10/13/2017



MAM Rachel

REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



OCT 10 2017

REGIONAL MEMORANDUM

No. **'0728**, s. 2017

**PROGRAM DESIGNING AND RESOURCE DEVELOPMENT (PDRD) FOR THE
2017 MID-YEAR IN-SERVICE TRAINING (INSET)**

To : Schools Division Superintendents/OICs

1. This Office through the Human Resource Development Division (HRDD) will conduct a workshop on Program Designing and Resource Development (PDRD) for the 2017 Mid-year In-Service Training (INSET) on October 16-20, 2017 at Ecotech Center, Sudlon, Lahug, Cebu City.
2. This activity aims to:
 - a. capacitate the Division Learning and Development (L & D) Teams on PDRD, and other existing Training and Development (T & D) Systems;
 - b. identify priority needs of teaching personnel based on SMEA/DsMEA/DMEA results;
 - c. develop a program design and resource package based on the identified needs; and
 - d. promote collaboration among L & D teams to ensure the effective conduct of the Mid-year INSET.
3. The participants to this workshop are the SGOD Chiefs/EPS, HRD SEPS and EPS II, Division L & D/Training Coordinator, one (1) Public Schools District Supervisor (PSDS), and one (1) Elementary and Secondary Principal.
4. Participants are required to bring the following:
 - a. Laptop
 - b. SMEA/DsMEA/DMEA Results including the CIGPs
 - c. Consolidated Development Plans of Teachers (Part IV of the IPCRF, RPMS)
 - d. Other related documents
5. Expenses for board and lodging, and other expenses incurred during the workshop shall be charged against the Regional HRTD Funds, while traveling and other incidental expenses of participants are chargeable against Local Funds, subject to the usual accounting and auditing rules and regulations.
6. First Meal is breakfast of October 16, 2017, and last meal is dinner of October 20, 2017.
7. This Memorandum serves as Travel Order for RO7 personnel only.
8. For immediate dissemination and compliance.

Juliet A. Jerut
JULIET A. JERUTA
Director III
Officer-In-Charge

JA/STJ/LBA/mgb

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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-3239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EQA 2015: Konapatan ng Lahat, Pananagutan ng Lahat"