



DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net

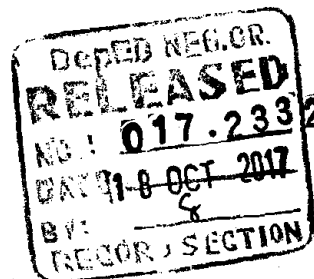
negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

October 13, 2017

TRAVEL ORDER

NO. 841, s. 2017



TO : **MR. HENRY O. BALAHAN**
Division Supply Officer

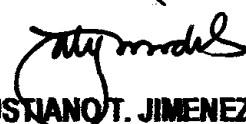
OFFICE : Division of Negros Oriental

PURPOSE : To attend the **GSIS LECTURE/SEMINAR ON MOTOR VEHICLE INSURANCE CLAIMS AND PROCESSING**

DATE OF TRAVEL : October 25, 2017

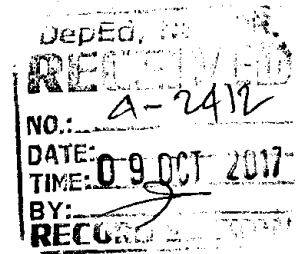
VENUE/PLACE : 2nd Floor Training Hall, GSIS Dumaguete Building, Dumaguete City

Note: For details, see attached communication from GSIS.


f. **SALUSTIANO T. JIMENEZ, CESO VI**
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent
10/13/2017



Government Service Insurance System
Maaasahan ng Lingkod-Bayan
DUMAGUETE BRANCH OFFICE
North Road, Daro, Dumaguete City
(035) 2250370



September 27, 2017

The Heads of Agencies
Local and National Agencies

Sir/Madam:

Greetings from your GSIS family,

In view of the decentralization of the Motor Vehicle Insurance Claims Processing to the Branch Offices, GSIS Dumaguete Branch will conduct a Symposium which will focus on claims processing and other updates.

Relative thereto, we would like to invite Government Property Officers – particularly one who is in charge of motor vehicle insurance for each respective government agency.

We therefore request your office to send One (1) Agency Representative to attend a GI Lecture/Seminar on **Wednesday, October 25, 2017 from 9:00-11:00 AM** at the 2nd floor Training Hall, GSIS Dumaguete Building, Dumaguete City.

For confirmation on attendance, please call CHERYLIN SILOT at TEL. NO. (035) 4224032.

Anticipating for your kind and immediate attention.

Cordially yours,

Atty. Mercedes VPE Enriquez
Branch Manager

Confirmed Attendance: 10/9/2017 4:30 pm
Henry Palahian