



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

October 9, 2017

**TRAVEL ORDER**  
NO. 208, s. 2017

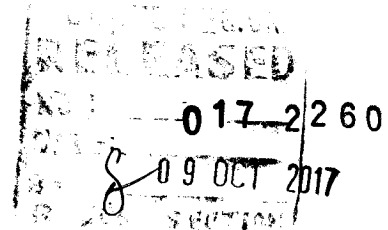
**TO :** **JENNIFER PIDOS**  
**DIVISION ACCOUNTANT**  
  
**MRS. LYDIA CACAS**  
**DIVISION BUDGET OFFICER**  
  
**ENGR. PHILIP TUBOG**  
**DIVISION ENGINEER**

**OFFICE :** Division of Negros Oriental

**PURPOSE :** To attend the **REGIONAL COORDINATION MEETING OF ALL DIVISION ENGINEERS/ DIVISION PROJECT ENGINEERS (DPEs), ACCOUNTANTS AND BUDGET OFFICERS**

**DATE OF TRAVEL :** October 10, 2017

**VENUE/PLACE :** Applied Nutrition Center, Banilad, Cebu City



**ALLOWED/CHARGED TO:** (DEPED-DPWH Coordination Meeting Funds / DIVISION MOOE funds, subject to the accounting and auditing rules and regulations)

☒ **X** : Transportation/per diem and other incidental expenses (Division MOOE Funds)  
☒ **X** : Board and Lodging (DEpEd-DPWH Coordination Meeting funds)

*James*  
**SALUSTIANO JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

10/9/17

SGOD  
LTC/Map

Be One of Us! Be Counted! Let's Practice  
 **W.A.T.C.H.**  
We Advocate Time Consciousness and Honesty

# ADVANCE COPY

October 5, 2017

## REGIONAL MEMORANDUM

No. \_\_\_\_\_, s. 2017

### REGIONAL COORDINATION MEETING OF ALL DIVISION ENGINEERS/DIVISION PROJECT ENGINEERS (DPEs), ACCOUNTANTS AND BUDGET OFFICERS

**TO : SCHOOLS DIVISION/CITY SUPERINTENDENTS  
OFFICERS-IN-CHARGE OF REGULAR / INTERIM DIVISIONS  
DIVISION ENGINEERS / DIVISION PROJECT ENGINEERS (DPEs)  
REGIONAL AND DIVISION ACCOUNTANTS AND BUDGET OFFICERS**

1. The Education Support Services Division (ESSD) will conduct a one (1) day Regional Coordination Meeting on October 10, 2017, Tuesday at the Applied Nutrition Center, Banilad, Cebu City. The objective of this activity is to discuss the issues and concerns of the school building projects and to thresh out the unobligated funds downloaded to the Division Offices both infrastructure and furniture projects.
2. Participants to this activity are the Division Engineers, Division Project Engineers (DPEs), Regional and Division Accountants and Budget Officers of the nineteen (19) Schools Division Offices. Participants coming from far areas who will arrive on Monday afternoon like Bais City, Bayawan City, Dumaguete City, Guihulngan City, Negros Oriental, Tanjay City, Siquijor, Bogo City, Bohol, Tagbilaran City and Toledo City, please inform the Regional Office immediately for booking of your accommodation due to limited slots.
3. Travel and other incidental expenses incurred by the participants shall be charged to Division/Engineering/Local/MOOE Funds, while breakfast, lunch and two (2) snacks to be served by the **Applied Nutrition Center (ANC)**, shall be charged against Regional DepEd-DPWH Coordination Meeting Funds subject to the usual accounting and auditing rules and regulations.
4. FOR STRICT COMPLIANCE OF ALL CONCERNED.

**JULIET A. JERUTA, Ph.D., CESO V**

Director III

Officer-in-Charge

JAJ/LCJ/BJY/*mcguillen*'17  
ESSD