



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capital Area, Dumaguete City

www.depednegor.net

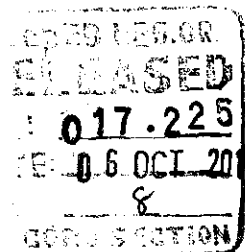
negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

October 5, 2017

TRAVEL ORDER

NO. 804, s. 2017



TO : **MRS. REGINA CLARINA E. EMPESO**
EPS-M&E

OFFICE : **SGOD, Division of Negros Oriental**

PURPOSE : **To serve as Facilitator during the MASS TRAINING OF SCHOOL HEADS ON
ENHANCEMENT OF SBM IMPLEMENTATION**

DATE OF TRAVEL : **October 9-11, and 23-25, 2017**


VENUE/PLACE : **DepEd ECOTECH Center, , Sudlon, Lahug, Cebu City**

ALLOWED/CHARGED TO: (Division MOOE funds/SEF funds, subject to the accounting and auditing rules and regulations)

☒ **X** : Transportation/per diem and other incidental expenses (Division MOOE Funds)

☒ **X** : Board and Lodging (Regional HRTD funds)

For the OIC-ARD/Concurrent SDS:


RACHEL B. PICARDAL, ED.D.
Chief Education supervisor, SGOD
Office In-Charge

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Cepito Area, Dumaguete City

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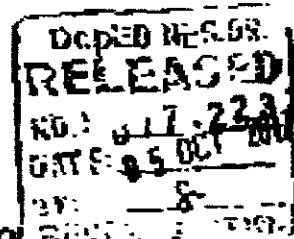
October 5, 2017

TRAVEL ORDER

NO. 71, S. 2017

TO: JOHN REYNIL CASTEL
JUNREY JACULBE
AGUMALDO ESCARES
RIZAL ALFONSO AVILA
MILDY P. TEVES
CHERYL MAE HONGCLAY
DAVE JEMSON ANICLIESA
ARIUS LEE CABRERA
MYLENE SEDILLO
OPHELLA JOY VILLEGAS
ALICE ALATAN
MERVENA LOU ARRANGUEZ
ALLAN B. ALIPAN
EOMAR BUSITA
FRANCY ALLER

YLI ELEMENTARY SCHOOL
PENAHAN ELEM. SCHOOL
MATAGBAX PRIMARY SCHOOL
TANLAD ELEM. SCHOOL
MABATO PROV. COMMUNITY HS
MABHAY SCIENCE HIGH SCHOOL
CANSALING COMMUNITY HS
SLAB COMMUNITY HS
PANUSUAN ELEM SCHOOL
FAUSTO M. SARONO ES
PANVBTUBAN ES
ADO ISLAND HIGH SCHOOL
BAKIT ELEM SCHOOL
ELIGIO HIGH SCHOOL
CANTOMBOL ES



PURPOSE: To attend as participants during the Mass Training of School Heads on Enhancement of SBM Implementation on October 23- 25, 2017

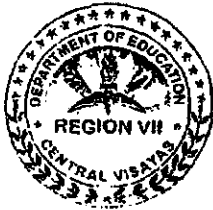
DATE OF TRAVEL: October 23- 25, 2017

1. You are hereby directed to attend as participants during the Mass Training of School Heads on Enhancement of SBM implementation on October 23- 25, 2017 at DepEd ECDTECH Center, Lahug, Cebu City.
2. Please see the attached Regional Memorandum No. 0607, s. 2017 and Enclosure C (Schedule of Check in/ Out, First and Last Meals) for your guidance.
3. For your information and strict compliance.

[Signature]
SALUSTIANO T. JIMENEZ, CESO VI
Off.-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

[Signature]

STJ/rbp/dca/rce



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
No. 0607s. 2017

SEP 07 2017

Enhanced Implementation of School – Based Management (SBM) Program

TO : OIC – Assistant Regional Director
Schools Division Superintendents/OICs
Regional Chiefs

1. This Office through the Field Technical Assistance Division (FTAD) in coordination with the nineteen (19) Schools Divisions will conduct a series of activities on the dates and venues specified below:


Activity	Date	Venue	Participants
Program Designing and Resource Package Development on SBM Implementation	September 12-15, 2017	DepEd. Ecotech Center Lahug, Cebu City	19 Division SBM Coordinators 2 HRDD Personnel 2 CLMD Personnel 4 FTAD Personnel
Training of Trainers (TOT) on School Based Management (SBM) Implementation	October 10 – 13, 2017	Crown Towers Regency Osmeña Blvd., Cebu City	5 pax per Schools Divisions composed of: CID/SGOD Chief 1 EPS 1 PSDS 1 JHS/SHS School Head 1 Elem. School Head 47 RFTATs
Mass Training of School Heads on SBM Implementation	October 23 – 25, 2017	DepEd. Ecotech Center Lahug, Cebu City	TICs with less than 3 years in managing schools, as follows: 20-Very Large Division 15- Large Division 7-Small/Medium Division

2. The said activity aims to:
- 2.1 develop a program design and resource package on School – Based Management (SBM);
 - 2.2 integrate significant inputs to improve the delivery of sessions;
 - 2.3 promote strong collaboration among members of the Training Management Team to ensure effectively delivery of training programs;
 - 2.4 capacitate the newly-designated Teacher-In Charge on the Implementation of School-Based Management (SBM);
 - 2.5 strengthen the School-Based Management (SBM) practice and re-emphasize the centrality of the learners and the involvement of relevant community basic education service delivery;
 - 2.6 enhance commitment to effectively effect change in school management to realize education outcomes for children.

Office of the Director (ODD): Tel. Nos. (032) 411-1111, 411-1166, 411-1169, 411-1205, 411-1208, Office of the Assistant Director: Tel. No. (032) 254-1811
Field Technical Assistance Division (FTAD): Tel. Nos. (032) 411-1221, 411-1223 Curriculum Learning Management Division (CLMD): Tel. Nos. (032) 411-1251
Quality Assurance Division (QAD): Tel. Nos. (032) 411-1021 Human Resource Development Division (HRDD): Tel. No. (032) 254-5510
Education Support Services Division (ESSD): Tel. No. (032) 254-1062 Planning, Policy and Research Division (PPRD): Tel. Nos. (032) 254-1060
411-1066 Administrative Division: Tel. Nos. (032) 414-1226, 414-1367, 414-1368, 414-1369, 414-1372, 414-1367
Finance Division: Tel. Nos. (032) 256-5115, 254-0061, 414-1371

"E2015: Karapatan ng Lahat, Pananagutan ng Lahat"

3. Participants to the said activity are required to bring the following:
 - 3.1 laptops
 - 3.2 extension cords
 - 3.3 pocket wifi
4. The Schools Division Offices through the SDSs are advised to confirm attendance to Training of Trainers (TOT) and Mass Training of School Heads (MTSH) by accomplishing the attached Confirmation Slip (Enclosure A) and submit the accomplished Slip signed by the Schools Division Superintendent to Regional Director's Office, attention: FTAD Office through email add:marilyn_sinconiegue@yahoo.com or fax to (032) 414-7399 on or before September 28, 2017.
5. Enclosed are documents for reference and proper guidance of all concerned.
Enclosure A – Classification of Schools Division Offices
Enclosure B – Confirmation Slip
Enclosure C – Schedule of Check-In/Out, First and Last Meals
6. Travelling and other incidental expenses of the participants shall be chargeable against Division/School MOOE/local funds, while board and lodging shall be chargeable against Regional HRTD Funds subject to the usual auditing and accounting rules and regulations.
7. Travelling and other incidental expenses incurred by the Regional personnel relative to their participation in the aforesaid activity shall be chargeable against Regional HRTD Funds subject to usual accounting and auditing rules and regulations.
8. This Memorandum serves as Travel Order.
9. Immediate dissemination of this Memorandum is desired.


JULIET A. JERUTA, Ph.D., CESO V
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated
JULIETA/jr
FTAD 2017

CLASSIFICATIONS OF SCHOOLS DIVISION OFFICES (SDOs)

Province	Schools Division	Classification
Bohol	Bohol	Large
	Tagbilaran City	Small
Cebu	Bogo City	Small
	Carcar City	Small
	Cebu City	Medium
	Cebu Province	Very Large
	Danao City	Small
	Lapulapu City	Medium
	Mandaue City	Medium
	City of Naga	Small
	Talisay City	Medium
	Toledo City	Medium
Negros Oriental	Bais City	Small
	Bayawan City	Medium
	Dumaguete City	Small
	Guihulngan City	Medium
	Negros Oriental	Large
	Tanjay City	Small
Siquijor	Siquijor	Small

Enclosure B to Regional Memorandum No. 0667 s. 2017

Trainers Training on School Based Management (SBM) Implementation
October 10 -13, 2017
DepEd Ecotech Center, Sudlon, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

Mass Training of School Heads on Enhancement of SBM Implementation

October 23 - 25, 2017
DepEd Ecotech Center, Sudlon, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

Enclosure C to Regional Memorandum No. 0667s.2017

SCHEDULE FOR CHECK IN/OUT, FIRST AND LAST MEALS

Activity	Check - In	First Meal	Check-Out	Last Meal
Program Designing and Resource Package Development on SBM Implementation	7:30 A.M. September 12, 2017	Breakfast of September 12, 2017	5:00 P.M. September 15, 2017	P.M. Snacks of September 15, 2017
Training of Trainers (TOT) on School Based Management (SBM) Implementation	7:30 A.M. October 10 , 2017	Breakfast of October 10 , 2017	5:00 P.M. October 13, 2017	P.M. Snacks of October 13, 2017
Mass Training of School Heads on School Based Management (SBM) Implementation	7:30 A.M. October 23 , 2017	Breakfast October 23 , 2017	5:00 P.M. October 25, 2017	P.M. Snacks of October 25, 2017