



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

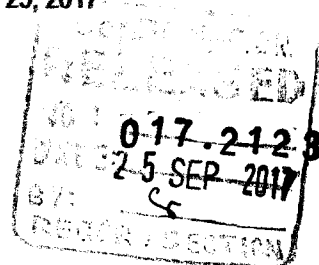
Capital Area, Dumaguete City

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SGOD Office (035) 225-6180

September 25, 2017



TRAVEL ORDER

NO. 734, s. 2017

TO : REGINA CLARINA E. EMPESO
 EPS, M&E

OFFICE : SGOD, Division of Negros Oriental

PURPOSE : To attend the PROGRAM RESOURCE PACKAGE REVIEW AND QUALITY ASSURANCE FOR THE TRAINING OF TRAINERS (TOT) AND MASS TRAINING OF SCHOOL HEADS ON SCHOOL-BASED MANAGEMENT (SBM) IMPLEMENTATION

DATE OF TRAVEL : SPETEMBER 26-28, 2017

VENUE/PLACE : ECOTECH CENTER, SUDLON, LAHUG., CEBU CITY

ALLOWED/CHARGED TO: (DIVISION /REGIONAL MOOE funds, subject to the accounting and auditing rules and regulations)

: Transportation/per diem and other incidental expenses (Division MOOE funds)

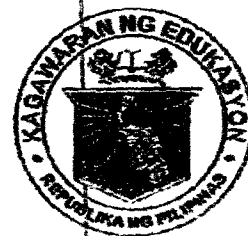
: Board and Lodging (Regional funds)

LELANIE A. CABRERA
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

SALUSTIANO T. JIMENEZ, CESO VI
 OIC-Office of the Assistant Regional Director
 Concurrent Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0663 . s. 2017

SEP 25 2017

PROGRAM RESOURCE PACKAGE REVIEW AND QUALITY ASSURANCE FOR
THE TRAINING OF TRAINERS (TOT) AND MASS TRAINING OF SCHOOL HEADS ON
SCHOOL-BASED MANAGEMENT (SBM) IMPLEMENTATION

To : Schools Division Superintendents/OICs

1. This Office through the Field Technical Assistance Division (FTAD), and Human Resource Development Division (HRDD) will conduct the Program Resource Package Review and Quality Assurance for the Training of Trainers (ToT) and Mass Training of School Heads on School-Based Management (SBM) Implementation on September 26-28, 2017, 7:30 AM-5:00 PM at the Ecotech Center, Sudlon, Lahug, Cebu City.
2. This activity aims to:
 - a. review and quality assure the session guides and other resource packages;
 - b. finalize the program schedule matrix, organization of classes, composition of the program management team, and delineation of roles and functions; and
 - c. discuss the mechanics of the training.
3. For proper guidance and reference, enclosed is the List of Participants including the RO7 personnel.
4. The participants are required to bring laptop and the resource package (session guide and presentation slides) developed during the PDRD Workshop conducted on September 12-15, 2017.
5. Expenses for board and lodging shall be charged to Regional HRTD Funds, while traveling and other incidental expenses are chargeable against Local Funds, subject to the usual accounting, and auditing rules and regulations.
6. First meal will be breakfast of Day 1, September 26, 2017, and last meal will be dinner of Day 3, September 28, 2017.
7. This Memorandum serves as Travel Order for Regional Office 7 personnel only.
8. For the information and compliance of all concerned.

Juliet A. Jeruta
JULIET A. JERUTA
Director III
Officer-In-Charge

JAIFYALBA/mgb

Office of the Director (ORD), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5289
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-0000;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

**PROGRAM RESOURCE PACKAGE REVIEW AND QUALITY ASSURANCE FOR
THE TRAINING OF TRAINERS (TOT) AND MASS TRAINING OF SCHOOL HEADS ON
SCHOOL-BASED MANAGEMENT (SBM) IMPLEMENTATION**

September 26-28, 2017
Ecotech Center, Sudlon, Lahug, Cebu City

LIST OF PARTICIPANTS

Name	Schools Division/Office
Estores Rodrigo	Bais City
Felix Jamandron	Bayawan City
Liberty Sunit	Bogo City
Evelyn Marapao	Bohol
Jessabeth Ramos	Carcar City
Gerome Misa	Cebu City
Pamela Rodemio	Cebu Province
Arnold Peñalosa	Danao City
Angelo Sayson	Dumaguete City
Laura Aguilar	Guihulngan City
Rican Montejo	Lapu-lapu City
Benjamin Tiongzon	Mandaue City
Empeso Regina Clarina	Negros Oriental
Ann Marie Bandola	City of Naga
Angie Manginsay	Siquijor
Liza Maquiling	Tagbilaran City
Nanette Nacor	Talisay City
Ma. Cristina Claros	Tanjay City
Agapito Ruelan	Toledo City
Leah B. Apao Allan Villacampa Doris Esmero Marilyn Sinconiegue Misael Borgonia Helen Sabino	DepED RO7