



Republic of the Philippines  
Region XVIII, Negros Island Region  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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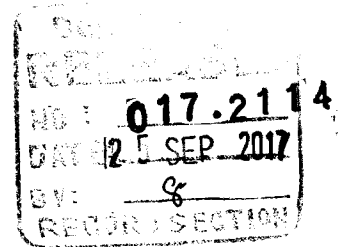
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(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);  
(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

September 23, 2017

MEMORANDUM TO:

**MS. ALMA CORA M. CATA CUTAN**  
*Education Program Supervisor*

**This Office**



Please be informed of your attendance to the Conference-Workshop on SHS Implementation and Review of the Work Immersion Plan on September 25-26, 2017 at the Citi Park Hotel, F. Cabahug Street, Kasambagan Road, Cebu City.

Participants are required to observe the following:

- a. onsite Registration will be on September 25, 2017 at 8:00 a.m.;
- b. attend the Opening and Closing Programs;
- c. present the authority to travel during registration;

For other details, please see attached Regional Memorandum No. 0652 dated September 18, 2017.

Travelling and other incidental expenses incurred shall be charged against School/Division/Local Funds while board and lodging and other incidental expenses incurred shall be charged against the Regional Training Funds, subject to the usual accounting and auditing rules and regulations of COA.

For your information, guidance and compliance.

**SALUSTIANO T. JIMENEZ, LI.B., CESO VI**  
OIC-Office of the Asst. Regional Director  
Concurrent Schools Division Superintendent  
10 9/23/17

STJ/ENC/RAJ/bing



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

SEP 18 2017



No. 0652, s. 2017

**REGION-BASED WRITESHOP ON THE MANUAL OF OPERATION ON WORK IMMERSION FOR THE SENIOR HIGH SCHOOL IMPLEMENTATION**

To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

1. The Department of Education Region VII, in preparation for the Senior High School implementation of the work immersion, will conduct a Conference-Workshop on SHS Implementation and Review of the Work Immersion Plan on September 25-26, 2017 at the Citi Park Hotel, F. Cabahug Street, Kasambagan Road, Cebu City.
2. This Conference-Workshop aims to:
  - a. assess the Senior High School Implementation
  - b. review the existing issuances relative to the operationalization of the work immersion program;
  - c. develop an operational SHS work immersion plan;
3. Participants to this activity are the Division SHS Better Care Task Force consist of:
  - Schools Division Office (8 Pax/Division)
    - a. 1- Division SHS Coordinator
    - b. 4- Education Program Supervisors
    - c. 2- SHS Principals
    - d. 1- SSG Representative
  - Regional Office
    - a. 3- HRDD Members
    - b. 4- CLMD Chief and EPS
    - c. 1- Regional SHS Coordinator
    - d. 3- PPRD Chief and Planning Officers
4. Six (6) Divisions coming from the Negros Island Region are advised to organize a Division SHS Better Care Task Force and are requested to attend the said activity to ensure smooth Senior High School Implementation.

5. Furthermore, participants are required to observe the following:
  - a. onsite Registration will be on September 25, 2017 at 8:00;
  - b. attend the Opening and Closing Programs;
  - c. present the authority to travel during registration;
  
6. Traveling expenses of the participants shall be charged against the School/Division/ Local Funds while board and lodging and other incidental expenses incurred shall be charged against the Regional Training Funds subject to the usual accounting and COA auditing rules and regulations.
  
7. Immediate dissemination of and compliance with this Memorandum is directed.

  
JULIET A. JERUTA, Ph.D., CESO V  
Director III   
OIC, Office of the Regional Director

*JAJ/FYA/FCS/ttp*