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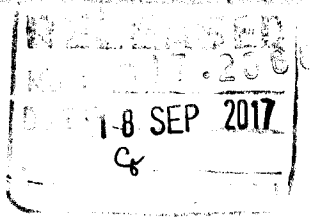


Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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September 15, 2017



TRAVEL ORDER
NO. 709, s. 2017

TO : Dr. Renante Juanillo- DEPS Filipino/SHS Coordinator
Dr. Jeanny M. Abejero-DIC, Zamboanguita District
Dr. Dan P. Alar - SEPS-HRDS
Ms. Iryll Mae S. Macahig-EPS-II HRDS
Mrs. Esther Villarin -Principal -I, San Jose NHS
Mrs. Jiji Taladua -Principal-II, Jimalalud NHS

PURPOSE : To attend the Refresher Course for Regional NEAP Facilitators
and Trainers

DATE OF TRAVEL : September 16- 18 , 2017

VENUE/PLACE : Palmas del Mar Hotel , Bacolod City

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

- _____ : Registration/Transportation and other expenses
- _____ : Transportation
- _____ : Per Diems
- _____ : On official time/business only
- _____ : Charged to personal funds
- X : Transportation/per diem & other incidental expenses incurred shall be charged
to Division MOOE/School MOOE and other local funds

SALUSTIANO T. JIMENEZ, CESO VI
OIC- Assistant Regional Director
Concurrent Schools Division Superintendent





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION

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REGIONAL MEMORANDUM

No. 314 s. 2017

TO : Schools Division Superintendents

August 23, 2017
RELEASED
CONTROL NO. 217
RELEASED BY: [Signature]
DATE RELEASED: 9/15/17

REFRESHER COURSE FOR REGIONAL NEAP FACILITATORS AND TRAINERS

1. A refresher course for Regional NEAP Facilitators and Trainers will be conducted on September 16-18, 2017 at the Palmas del Mar, Bacolod City.
2. The activity aims to review and contextualize the session guides and slide decks for the Common Topics, and provide opportunities for facilitators to discuss training competencies and standards.
3. Participants in this activity are the NEAP-R facilitators, and chief facilitators, who served during the Grade 11 Mass Training of Teachers in Common Topics at Silliman University last year (2016). Selected HRDS Program Specialists who were given assignments during the 2nd Quarter Convention of HRDS Program Specialists will also be participating as members of the Management Team. For the list of participants, refer to the *Attachment*.
4. Confirmation of attendance is NECESSARY. Please confirm through 09162195263 by tomorrow, September 15, 2017.
5. For September 16 and 17, 2017, (Saturday and Sunday), participants, management team, and working committee members, shall be entitled to service credits in accordance with DO No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers and DO No. 19, s. 2011 entitled Granting of Vacation Service Credits to Teachers Implementing Dropout Reduction Program and Open High School Program. On the other hand, non-teaching staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission(CSC) and the Department of Budget and Management (DBM) Joint Circular No.2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. Participants are expected to check-in in the morning of September 16, 2017 and to check out on September 18, 2017. First meal is lunch of September 16 and last meal is lunch of September 18.
7. Travel and other incidental expenses of the participants shall be chargeable to *local funds*. Board and lodging of the participants and the members of the management team, and the travel and other incidental expenses of the members of the Management Team shall be charged to HRTD Program Support Funds to the Negros Island Regional Office, subject to the usual accounting and auditing rules and procedures.
8. All participants are required to bring laptop and the e-copy/soft copy of the session guides and power point presentations they used during last year's delivery of Common Topics.
9. Immediate and widest dissemination of this Memorandum is desired.

[Signature]
ADOLF P. AGUILAR
Lead Coordinator

[Signature]
for SALUSTIANO T. JIMENEZ, L.I.B, CESO VI
OIC- Assistant Regional Director

REGIONAL NEAP FACILITATORS

NAME	DIVISION
1. Abejero, Jenny	Negros Oriental
2. Alpay, Jason	Escalante
3. Aposaga, Donna Bella	Negros Occidental
4. Aquino, Benito	Sagay
5. Bandiola, Erol Jane	Cadiz
6. Batislaon, Analita	Negros Occidental
7. Bautista, Allan*	San Carlos
8. Bimbao, Gemma*	Bago
9. Bionat, Ana Liza	La Carlota
10. Cabio, Edmark Ian	Bais
11. Caldera, Josanio	Bacolod
12. Castillo, Leilani	La Carlota
13. Catacutan, Grace*	Tanjay
14. Claros, Ma. Cristina	Tanjay
15. Dela Torre, Rona	Cadiz
16. Depositario, Dondy*	Cadiz
17. Dinaga, Raul	Negros Occidental
18. Diosana, Lovella	Cadiz
19. Divinagracia, Michael	Negros Occidental
20. Emboltorio, Rebonie*	Negros Occidental
21. Escata, Analyn	Escalante
22. Escalona, Lowelyn	Bacolod
23. Esparar, Junry*	Kabankalan
24. Francisco, Katrina	Negros Occidental
25. Galvez, Marilyn*	Negros Occidental

26. Heria, Rolando	Escalante
27. Juanillo, Reynante*	Negros Oriental
28. Lood, Agustin Jr.	San Carlos
29. Macahig, Iryll Mae*	Negros Oriental
30. Maguata, Mariowe	Escalante
31. Mirasol, Alma	Sagay
32. Nicavera, Grace	Negros Occidental
33. Nillos, Leny*	La Carlota
34. Nonato, Judy Ann	Neg. Occ
35. Padillon, Dency Grace*	Negros Occidental
36. Palmones, Cris	San Carlos
37. Parana, Alex	Tanjay
38. Ramos, Joesan*	Dumaguete
39. Reyes, Genevieve	San Carlos
40. Rivera, Moonyeen	Cadiz
41. Romo, Elizabeth	Sagay
42. Santillan, Avelino	La Carlota
43. Santiago, Raymund	Bago
44. Selisa, Rodrigo Jr.	Escalante
45. Taladua, Jiji	Negros Oriental
46. Tondo, Cheryl*	Negros Occidental
47. Ugmaben, Melanie	Silay
48. Umbac, Jaymar	Dumaguete
49. Villa, Jenn-Ann*	Silay
50. Villanueva, Analiza*	La Carlota
51. Villarín, Esther	Negros Oriental

Refresher Course... Attachment 2

Facilitators/ Speakers:

1. Dency Grace Padillon
2. Rose Marie A. Valloces
3. Leny Nilos
4. Cheryl Tondo
5. Marilyn Galvez
6. Joesan Ramos
7. Ana Liza Villanueva
8. Gemma Bimbao
9. Reynante Juanillo
10. Junry Esparar
11. Jen-Ann Villa
12. Joesan Ramos
13. Grace Catacutan
14. Dondy Depositario
15. Rebonie Emboktorio

Management Team and Working Committee Members

1. Rose Marie A. Valloces
2. Dency Grace Padillon
3. Eulyn Lucerna
- ~~4. Dan Alar~~
5. Grace Catacutan
6. Myra Socorro Paden
7. Jewel A. Oliveros
8. Nelson Gellera
9. Michelle Ozoa
10. Joji Linaugo
11. Romeo Santillan
12. Saturnine Pabalinas Jr
13. Ma. Aileen Bermudo
- ~~14. Iryll Mae S. Macahig~~
15. Allan S. Bautista
16. Rebonie Emboktorio
17. Meriam G. Ramos
18. Jen-Ann Villa
19. Roselma Figueroa