

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

September 11, 2017

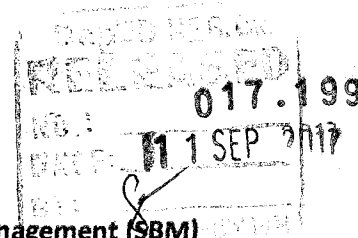
TRAVEL ORDER

NO. 681 S. 2017

TO : MRS. REGINA CLARINA E. EMPESO, EPS II- M&E


OFFICE : SGOD OFFICE

PURPOSE : To attend the Enhanced Implementation of School- Based Management (SBM) Program- Program Designing and Resource Package Development on SBM Implementation



DATE OF TRAVEL: September 11- 15, 2017

1. To attend the Enhanced Implementation of School- Based Management (SBM) Program- Program Designing and Resource Package Development on SBM Implementation on September 12-15, 2017 at DepEd Ecotech Center Lahug, Cebu City.
2. For your information, guidance and strict compliance.


LELANIE T. CABRERA
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

STJ/rbp/dcfa/rcee



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
 No. 0607s. 2017

SEP 07 2017

Enhanced Implementation of School – Based Management (SBM) Program

TO : OIC -- Assistant Regional Director
 Schools Division Superintendents/OICs
 Regional Chiefs

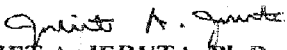
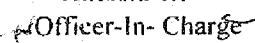
1. This Office through the Field Technical Assistance Division (FTAD) in coordination with the nineteen (19) Schools Divisions will conduct a series of activities on the dates and venues specified below:

Activity	Date	Venue	Participants
✓ Program Designing and Resource Package Development on SBM Implementation	September 12-15, 2017	DepEd, Ecotech Center Lahug, Cebu City	19 Division SBM Coordinators 2 HRDD Personnel 2 CLMD Personnel 4 FTAD Personnel
Training of Trainers (TOT) on School Based Management (SBM) Implementation	October 10 – 13, 2017	Crown Towers Regency Osmeña Blvd., Cebu City	5 pax per Schools Divisions composed of: CID/SGOD Chief 1 EPS 1 PSDS 1 JHS/SHS School Head 1 Elem. School Head 47 RFTATs
Mass Training of School Heads on SBM Implementation	October 23 – 25, 2017	DepEd, Ecotech Center Lahug, Cebu City	TICs with less than 3 years in managing schools, as follows: 20- Very Large Division 15- Large Division 7- Small/Medium Division

2. The said activity aims to:
- 2.1 develop a program design and resource package on School – Based Management (SBM);
 - 2.2 integrate significant inputs to improve the delivery of sessions;
 - 2.3 promote strong collaboration among members of the Training Management Team to ensure effectively delivery of training programs;
 - 2.4 capacitate the newly-designated Teacher-In Charge on the Implementation of School-Based Management (SBM);
 - 2.5 strengthen the School-Based Management (SBM) practice and re-emphasize the centrality of the learners and the involvement of relevant community basic education service delivery;
 - 2.6 enhance commitment to effectively effect change in school management to realize education outcomes for children.

Office of the Director (ORD), Tel. Nos. (032) 411-1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1157, 1158, 1159, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1178, 1179, 1180, 1181, 1182, 1183, 1184, 1185, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1193, 1194, 1195, 1196, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228, 1229, 1230, 1231, 1232, 1233, 1234, 1235, 1236, 1237, 1238, 1239, 1240, 1241, 1242, 1243, 1244, 1245, 1246, 1247, 1248, 1249, 1250, 1251, 1252, 1253, 1254, 1255, 1256, 1257, 1258, 1259, 1260, 1261, 1262, 1263, 1264, 1265, 1266, 1267, 1268, 1269, 1270, 1271, 1272, 1273, 1274, 1275, 1276, 1277, 1278, 1279, 1280, 1281, 1282, 1283, 1284, 1285, 1286, 1287, 1288, 1289, 1290, 1291, 1292, 1293, 1294, 1295, 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2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 2682, 2683, 2684, 2685, 2686, 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2697, 2698, 2699, 2700, 2701, 2702, 2703, 2704, 2705, 2706, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2716, 2717, 2718, 2719, 2720, 2721, 2722, 2723, 2724, 2725, 2726, 2727, 2728, 2729, 2730, 2731, 2732, 2733, 2734, 2735, 2736, 2737, 2738, 2739, 2740, 2741, 2742, 2743, 2744, 2745, 2746, 2747, 2748, 2749, 2750, 2751, 2752, 2753, 2754, 2755, 2756, 2757, 2758, 2759, 2760, 2761, 2762, 2763, 2764, 2765, 2766, 2767, 2768, 2769, 2770, 2771, 2772, 2773, 2774, 2775, 2776, 2777, 2778, 2779, 2780, 2781, 2782, 2783, 2784, 2785, 2786, 2787, 2788, 2789, 2790, 2791, 2792, 2793, 2794, 2795, 2796, 2797, 2798, 2799, 2800, 2801, 2802, 2803, 2804, 2805, 2806, 2807, 2808, 2809, 2810, 2811, 2812, 2813, 2814, 2815, 2816, 2817, 2818, 2819, 2820, 2821, 2822, 2823, 2824, 2825, 2826, 2827, 2828, 2829, 2830, 2831, 2832, 2833, 2834, 2835, 2836, 2837, 2838, 2839, 2840, 2841, 2842, 2843, 2844, 2845, 2846, 2847, 2848, 2849, 2850, 2851, 2852, 2853, 2854, 2855, 2856, 2857, 2858, 2859, 2860, 2861, 2862, 2863, 2864, 2865, 2866, 2867, 2868, 2869, 2870, 2871, 2872, 2873, 2874, 2875, 2876, 2877, 2878, 2879, 2880, 2881, 2882, 2883, 2884, 2885, 2886, 2887, 2888, 2889, 2890, 2891, 2892, 2893, 2894, 2895, 2896, 2897, 2898, 2899, 2900, 2901, 2902, 2903, 2904, 2905, 2906, 2907, 2908, 2909, 2910, 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922, 2923, 2924, 2925, 2926, 2927, 2928, 2929, 2930, 2931, 2932, 2933, 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2941, 2942, 2943, 2944, 2945, 2946, 2947, 2948, 2949, 2950, 2951, 2952, 2953, 2954, 2955, 2956, 2957, 2958, 2959, 2960, 2961, 2962, 2963, 2964, 2965, 2966, 2967, 2968, 2969, 2970, 2971, 2972, 2973, 2974, 2975, 2976, 2977, 2978, 2979, 2980, 2981, 2982, 2983, 2984, 2985, 2986, 2987, 2988, 2989, 2990, 2991

3. Participants to the said activity are required to bring the following:
 - 3.1 laptops
 - 3.2 extension cords
 - 3.3 pocket wifi
4. The Schools Division Offices through the SDSs are advised to confirm attendance to Training of Trainers (TOT) and Mass Training of School Heads (MTSH) by accomplishing the attached Confirmation Slip (Enclosure A) and submit the accomplished Slip signed by the Schools Division Superintendent to Regional Director's Office, attention: FTAD Office through email add:marilyn_sinconiegue@yahoo.com or fax to (032) 414-7399 on or before September 28, 2017.
5. Enclosed are documents for reference and proper guidance of all concerned,
 - Enclosure A - Classification of Schools Division Offices
 - Enclosure B - Confirmation Slip
 - Enclosure C - Schedule of Check-In/Out, First and Last Meals
6. Travelling and other incidental expenses of the participants shall be chargeable against Division/School MOOE/local funds, while board and lodging shall be chargeable against Regional HRTD Funds subject to the usual auditing and accounting rules and regulations.
7. Travelling and other incidental expenses incurred by the Regional personnel relative to their participation in the aforesaid activity shall be chargeable against Regional HRTD Funds subject to usual accounting and auditing rules and regulations.
8. This Memorandum serves as **Travel Order**.
9. Immediate dissemination of this Memorandum is desired.


JULIET A. JERUTA, Ph.D., CESO V
Director III

Officer-In-Charge
Office of the Regional Director

Enclosure A to Regional Memorandum No. 06 s. 2017

CLASSIFICATIONS OF SCHOOLS DIVISION OFFICES (SDOs)

PROVINCE	SCHOOLS DIVISION	CLASSIFICATION
Bulacan	Bulacan	Large
	Tagbilaran City	Small
Negros Oriental	Cebu City	Small
	Cebu City	Small
	Cebu City	Medium
	Cebu City	Very Large
	Danao City	Small
	Lapulapu City	Medium
	Mandana City	Medium
	City of Naga	Small
	Talisay City	Medium
	Toledo City	Medium
	Bais City	Small
	Bayawan City	Medium
	Dumaguete City	Small
	Guihulngan City	Medium
Negros Oriental	Large	
Tanjay City	Small	
Siquijor	Siquijor	Small

Trainers Training on School Management (SBM) Implementation
October 10-13, 2017
DepEd Ecotech Center, Sudion, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

Mass Training of School Heads on Enhancement of SBM Implementation
October 23 - 25, 2017
DepEd Ecotech Center, Sudion, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

SCHEDULE FOR CHECK IN/OUT, FIRST AND LAST MEALS

Activity	Check In	First Meal	Check Out	Last Meal
Program Designing and Resource Package Development on SBM Implementation	7:30 A.M. September 12, 2017	Breakfast of September 12, 2017	5:00 P.M. September 15, 2017	P.M. Snacks of September 15, 2017
Training of Trainers (TOT) on School Based Management (SBM) Implementation	7:30 A.M. October 10, 2017	Breakfast of October 10, 2017	5:00 P.M. October 13, 2017	P.M. Snacks of October 13, 2017
Mass Training of School Heads on School Based Management (SBM) Implementation	7:30 A.M. October 23, 2017	Breakfast October 23, 2017	5:00 P.M. October 25, 2017	P.M. Snacks of October 25, 2017