

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
 Capitol Area, Dumaguete City

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September 5, 2017



TRAVEL ORDER

NO. 663, s. 2017


TO : MARIA BELLA T. BAGUIO- SIATON 4 DISTRICT
 JOAN ROSAL- SIATON 4 DISTRICT
 ETHANS PARTOSA- ZAMBOANGUITA DISTRICT
 CECILE D. CAMINOS- ZAMBOANGUITA DISTRICT

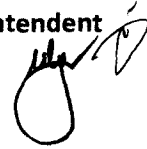
PURPOSE : TO ATTEND THE JOINT SEMINAR-WORKSHOP FOR LICENSED AND NON-LICENSED GUIDANCE COUNSELORS AND LIBRARIANS (PRISSAAP)

DATE OF TRAVEL : SEPTEMBER 7-8, 2017
 VENUE : MIDDLE TOWN INN, BACOLOD CITY

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

- : Registration may be charged against any available school funds
- : Per Diems
- : On official time/business only
- : Charged to local funds
- : Transportation/per diem & other incidental expenses incurred shall be charged against Personal funds.


LELANIE T. CABRERA
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
SALUSTIANO T. JIMENEZ, CESO VI
 Office of the Assistant Regional Director
 Concurrent Schools Division Superintendent



STJ/rbp/lmsmYFP2017




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION

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MEMORANDUM

TO : Schools Division Superintendents
Chiefs (CID and SGOD)
School Heads of Public and Private Elementary and Secondary Schools

FROM :  **GILBERT T. SADSAD, CESO V**
Director-III
OIC-Office of the Regional Director

RE : **JOINT WORKSHOP-SEMINAR FOR LICENSED AND NON-LICENSED GUIDANCE COUNSELORS AND LIBRARIANS**

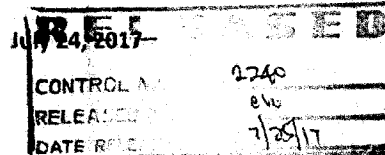
Attached is a communication from Rev. Exequiel F. Guanzon, Ch. Ed. D., National President- Private Schools and Schools Administrators Association of the Philippines (PRISSAAP), announcing the conduct of the **Joint Workshop Seminar for Licensed and Non-Licensed Guidance Counselors and Librarians on September 7 – 9, 2017 at Middle Town Inn, Bacolod City.**

Participants to this seminar-workshop are licensed and non-licensed guidance counselors and librarians of private and public schools. Participation to the activity shall be on voluntary basis.

There will be a registration fee of three thousand four hundred pesos (Php3, 400.00) per participant which may be charged to school/division MOOE/local funds or to any available funds for this purpose subject to the approval of their respective division superintendents.

For more information, please contact Ms. Vina M. Caisado at 09184075373 or with Mr. Rufel Batallones at 09487691911.

Incl: As Stated





Department of Education
in coordination with



Private Secondary School Administrators Association of the Philippines
September 7 – 9, 2017

SEMINAR WORKSHOP FOR GUIDANCE COUNSELOR AND GUIDANCE IN-CHARGE
" Making Guidance Relevant in the 21st Century "
PROGRAM OF EVENTS

Date/Time	Activities	In-Charge
Day 1 – September 7, 2017 1:00 – 5:00 p.m.	Arrival of Participant, Registration and sight seeing	Registration Committee
5:30-7:00	Opening Program Dinner	Program In-Charge
Day 2 – September 8, 2017 8:00 – 10:00	Creating Dynamics in Guidance Related Activities	Dr. Marijoy Gaduyon, RGC, Rpm Job Placement Officer University of St. La Salle
10:00-10:30	Snacks & open forum	
10:30-12:00	Basic Facilitating Skills for Group Sessions	Dr. Marijoy Gaduyon, RGC, Rpm Job Placement Officer University of St. La Salle
12:00-1:30	Lunch Break	
1:30-3:30	Understanding 21 st Century Learners	Miss Cinderella R. Francisco Guidance Director Univ. of St. La Salle
3:30-4:00	Snacks & Open forum	
4:00-5:30	Creating Relevant 21 st Century Guidance Programs	Miss Cinderella R. Francisco Guidance Director Univ. of St. La Salle
Day 3 – September 9, 2017 8:00 – 8:30	Preliminaries & unfreezing Activities	
8:30-10:00	NIR - IRR	NIR – Dep Ed
10:00-10:30	Snacks & Open forum	
10:30-12:00	Lunch & Closing Ceremonies	Organizers

2017 MATRIX FOR THE WORKSHOP

THEME: ENRICHING CAPACITY FOR TEACHERS-LIBRARIANS IN SCHOOL LIBRARIES

Sessions	Topic	Resource Person
DAY 1	MANAGING INFORMATION CENTERS AND SERVICES	
Lecture 1	Challenges for School Libraries: A Revisit of	Susan O. Pador
9:00-10:30	Standards	Associate Professor UST
10:30-11:00	Coffee Break	
Workshop 1	Self-Evaluation of Respective School Library	
11:00-12:00		
12:00 - 1:00	LUNCH BREAK	
1:00 - 2:00	Sharing of Output	
Lecture 2	Library Programming for School Libraries	Susan O. Pador
2:00 - 3:30:	with Emphasis on Senior Hi	Associate Professor UST
3:30 - 4:00	Coffee Break	
Workshop 2	Programming for School Libraries and presentation	
4:00 - 5:00	of learning outcomes	
DAY 2	ENGAGING ACCESS TO INFORMATION RESOURCES	
Lecture 3	Organization of School Library Resources Using	Mrs. Corazon M. Nera
8:30 - 10:00	Standards [Descriptive]	University Librarian LPU
10:00 - 10:30	Coffee Break	
Workshop 3	Cataloging of Print and Non-Print Materials	
10:30 - 12:00		
12:00 - 1:00	LUNCH BREAK	
1:00 - 2:00	Sharing of Output	
Lecture 4	Dewey Decimal as a Tool for Access to Information	Mrs. Corazon M. Nera
2:00 - 3:00	Resources	University Librarian LPU
3:00 - 3:30	Coffee Break	
Workshop 4	Application of DDC and presentation of learning	
3:30- 5:00	outcomes	
DAY 3	DEFERRED DATES	