



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Negros Island Region

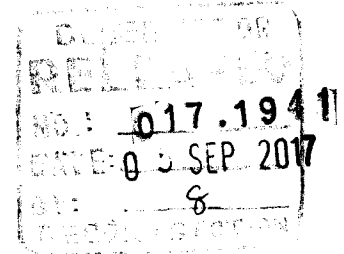
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
 Capitol Area, Dumaguete City

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September 4, 2017

**TRAVEL ORDER**

NO. 659, s. 2017



TO : **MARJORIE ABRIO- MABINAY NATIONAL HS**  
**ELIZABETH ABRASADO- MABINAY NATIONAL HS**

PURPOSE : **TO ATTEND THE JOINT SEMINAR-WORKSHOP FOR LICENSED AND NON-LICENSED GUIDANCE COUNSELORS AND LIBRARIANS (PRISSAAP)**

DATE OF TRAVEL : **SEPTEMBER 7-8, 2017**  
 VENUE : **MIDDLE TOWN INN, BACOLOD CITY**

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

- : Registration may be charged against any available school funds
- : Per Diems
- : On official time/business only
- : Charged to local funds
- : Transportation/per diem & other incidental expenses incurred shall be charged against Personal funds.

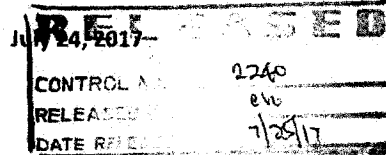
  
**SALUSTIANO T. JIMENEZ, CESO VI**  
 Office of the Assistant Regional Director  
 Concurrent Schools Division Superintendent

STJ/rbp/imsmYFP2017




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**

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**MEMORANDUM**

**TO :** Schools Division Superintendents  
Chiefs (CID and SGOD)  
School Heads of Public and Private Elementary and Secondary Schools

**FROM :**  **GILBERT T. SADSAD, CESO V**  
Director-III  
OIC-Office of the Regional Director

**RE : JOINT WORKSHOP-SEMINAR FOR LICENSED AND NON-LICENSED GUIDANCE  
COUNSELORS AND LIBRARIANS**

Attached is a communication from Rev. Exequiel F. Guanzon, Ch. Ed. D., National President- Private Schools and Schools Administrators Association of the Philippines (PRISSAAP), announcing the conduct of the **Joint Workshop Seminar for Licensed and Non-Licensed Guidance Counselors and Librarians on September 7 – 9, 2017 at Middle Town Inn, Bacolod City.**

Participants to this seminar-workshop are licensed and non-licensed guidance counselors and librarians of private and public schools. Participation to the activity shall be on voluntary basis.

There will be a registration fee of three thousand four hundred pesos (Php3, 400.00) per participant which may be charged to school/division MOOE/local funds or to any available funds for this purpose subject to the approval of their respective division superintendents.

For more information, please contact Ms. Vina M. Calsado at 09184075373 or with Mr. Rufel Batallones at 09487691911.

Incl: As Stated



**Department of Education**  
in coordination with



**Private Secondary School Administrators Association of the Philippines**  
**September 7 – 9, 2017**

**SEMINAR WORKSHOP FOR GUIDANCE COUNSELOR AND GUIDANCE IN-CHARGE**  
**“ Making Guidance Relevant in the 21<sup>st</sup> Century ”**  
**PROGRAM OF EVENTS**

<b>Date/Time</b>	<b>Activities</b>	<b>In-Charge</b>
<b>Day 1 – September 7, 2017</b> 1:00 – 5:00 p.m.	Arrival of Participant, Registration and sight seeing	Registration Committee
5:30-7:00	Opening Program Dinner	Program In-Charge
<b>Day 2 – September 8, 2017</b> 8:00 – 10:00	Creating Dynamics in Guidance Related Activities	<b>Dr. Marijoy Gaduyon, RGC, Rpm</b> Job Placement Officer University of St. La Salle
10:00-10:30	Snacks & open forum	
10:30-12:00	Basic Facilitating Skills for Group Sessions	<b>Dr. Marijoy Gaduyon, RGC, Rpm</b> Job Placement Officer University of St. La Salle
12:00-1:30	Lunch Break	
1:30-3:30	Understanding 21 <sup>st</sup> Century Learners	<b>Miss Cinderella R. Francisco</b> Guidance Director Univ. of St. La Salle
3:30-4:00	Snacks & Open forum	
4:00-5:30	Creating Relevant 21 <sup>st</sup> Century Guidance Programs	<b>Miss Cinderella R. Francisco</b> Guidance Director Univ. of St. La Salle
<b>Day 3 – September 9, 2017</b> 8:00 – 8:30	Preliminaries & unfreezing Activities	
8:30-10:00	NIR - IRR	NIR – Dep Ed
10:00-10:30	Snacks & Open forum	
10:30-12:00	Lunch & Closing Ceremonies	Organizers

## 2017 MATRIX FOR THE WORKSHOP

### THEME: ENRICHING CAPACITY FOR TEACHERS-LIBRARIANS IN SCHOOL LIBRARIES

Sessions	Topic	Resource Person
DAY 1	MANAGING INFORMATION CENTERS AND SERVICES	
Lecture 1	Challenges for School Libraries: A Revisit of	Susan O. Pador
9:00-10:30	Standards	Associate Professor UST
10:30-11:00	Coffee Break	
Workshop 1	Self-Evaluation of Respective School Library	
11:00-12:00		
12:00 - 1:00	LUNCH BREAK	
1:00 - 2:00	Sharing of Output	
Lecture 2	Library Programming for School Libraries	Susan O. Pador
2:00 -3:30:	with Emphasis on Senior Hi	Associate Professor UST
3:30 - 4:00	Coffee Break	
Workshop 2	Programming for School Libraries and presentation	
4:00 - 5:00	of learning outcomes	
DAY 2	ENGAGING ACCESS TO INFORMATION RESOURCES	
Lecture 3	Organization of School Library Resources Using	Mrs. Corazon M. Nera
8:30 - 10:00	Standards [Descriptive]	University Librarian LPU
10:00 - 10:30	Coffee Break	
Workshop 3	Cataloging of Print and Non-Print Materials	
10:30 - 12:00		
12:00 - 1:00	LUNCH BREAK	
1:00 - 2:00	Sharing of Output	
Lecture 4	Dewey Decimal as a Tool for Access to Information	Mrs. Corazon M. Nera
2:00 - 3:00	Resources	University Librarian LPU
3:00 - 3:30	Coffee Break	
Workshop 4	Application of DDC and presentation of learning	
3:30- 5:00	outcomes	
DAY 3	DEPED UPDATES	