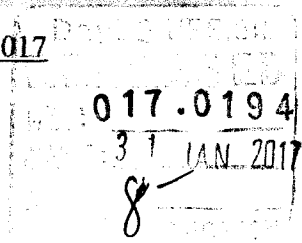


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
 Capitol Area, Dumaguete City

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January 31, 2017



**TRAVEL ORDER**  
 NO. 61, s. 2017

**TO** : **DAN P. ALAR, Ed. D.** – Senior Education Program Specialist-HRDS


**PURPOSE** : Monitor the Implementation of the School Heads Learning Application Plan of the **Three-Day Course on Personal Effectiveness and Supervision for Public School Administrators**

**DATE OF TRAVEL** : February 1, 2017

**VENUE/PLACE** : Siaton East ,Siaton West I and Siaton West 2

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**ALLOWED/CHARGED TO:** *(Subject to the usual accounting and auditing rules and regulations)*

- \_\_\_\_\_ : Registration/Transportation and other expenses
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Per Diems
- \_\_\_\_\_ : On official time/business only
- \_\_\_\_\_ : Charged to personal funds
- X   : Transportation/per diem & other incidental expenses incurred shall be charged to Division MOOE and other local funds.

  
**SALUSTIANO T. JIMENEZ , CESO VI**  
*OIC-Assistant Regional Director*  
*Concurrent OIC Schools Division Superintendent* 