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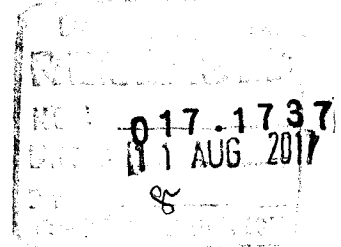
DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

# NEGROS ORIENTAL

*Flourishing the Paths to Educational Excellence*



TRAVEL ORDER  
August 10, 2017




To : Dr. Renante A. Juanillo  
Division Education Program Supervisor

Please be informed of your attendance to the **PLANNING CONFERENCE OF NEAP-R TRAINING FACILITATORS CORE TEAM on August 17-19, 2017** at a venue to be announced later per Unnumbered Regional Memorandum dated August 7, 2017.

First meal will be dinner on August 17, 2017. Check in date is pm of August 17 and check out is also pm of August 19, 2017.

Traveling expenses and board & lodging shall be charged to division HRTD/local funds and Regional HRTD funds respectively all subject to the usual accounting rules and guidelines.

  
**LELANIE T. CABRERA**  
ASSISTANT SCHOOLS DIVISION SUPERINTENDER  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Asst. Regional Director  
Concurrent Schools Division Superintendent  
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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
**NEGROS ISLAND REGION**

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**MEMORANDUM**

**TO :** Schools Division Superintendents of:  
*SDO Kabankalan, SDO-Bago City, SDO-Cadiz City,  
SDO- Dumaguete City, SDO-La Carlota, SDO, Neg. Occ.,  
SDO-Neg.Or., SDO-Silay City, SDO-Tanjay City*

August 7, 2017

**RELEASE**

CONTROL NO. 2966

RELEASED BY: *[Signature]*

DATE RELEASED: 8/7/17

**FROM :** GILBERT T. SADSAD, Ph.D. *For the Regional Director:*  
Director III  
OIC Regional Director

*[Signature]*  
ANNA LEE A. AMORES, Ed.D  
CLMD Lead Coordinator  
Officer-In-Charge

**SUBJECT: PLANNING CONFERENCE OF NEAP-R TRAINING FACILITATORS-  
CORE TEAM**

**DATE :** August 7, 2017

1. In line with the goals of the National Educators Academy of the Philippines to fully capacitate training facilitators in this Region, various learning and development initiatives are being lined-up, some of which will be conducted within this quarter. In this regard, a planning conference is slated on August 17-19, 2017, the venue of which will be announced through a separate memorandum.
2. The planning conference aims to:
  - a. *provide clear direction for the members of the Core Team by discussing the training implementation plans;*
  - b. *draft the program of activities for the training that will be implemented in August and September;*
  - c. *organize the group and define the terms of reference.*
3. The participants of the planning conference are the following:

<i>Junrey Esparar- SDO Kabankalan</i>	<i>Dondy Depositario – SDO Cadiz City</i>
<i>Gemma Bimbao- SDO Bago City</i>	<i>Joesan Ramos- SDO Dumaguete City</i>
<i>Leny Nillos – SDO La Carlota City</i>	<i>Ana Liza Villanueva – SDO La Carlota City</i>
<i>Marilyn N Galvez – SDO Neg. Occ.</i>	<i>Cherly Tondo – SDO Neg. Occ.</i>
<i>Rebonie Emboltorio – SDO Neg. Occ</i>	<i>Reynante Juanillo – SDO Neg. Or.</i>
<i>Jen Ann Villa- SDO Silay City</i>	<i>Grace Catacutan- SDO Tanjay City</i>
<i>Dency Grace Padillon – NIR HRDD</i>	<i>Rose Marie Vailoces- NIR HRDD</i>



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4. Participants are to check-in on August 17, 2017 at 2 o'clock in the afternoon with dinner as first meal. Check out is on August 19, 2017 at 12 pm.
5. Travelling expenses of participants from the identified Schools Division Offices shall be charged to Division HRTD Funds/local funds, while board and lodging shall be charged to Regional HRTD Funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

*HRDD/mav*