



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Negros Island Region
SCHOOLS DIVISION OF NEGROS ORIENTAL
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August 3, 2017

TRAVEL ORDER

TO : DR. BEDA JOVENCIANA A. DAVAD
 PSDS, Dauin District

 MRS. RODITA TRAPAL PLAZA
 Principal II, Ambrocio Ramirez Memorial Elem. School

SUBJECT : **PLANNING CONFERENCE**

1. You are hereby advised to report to the Division Office c/o Dr. Carmelita A. Alcalá for a Planning Conference on Monday, August 7, 2017 at 3:00 in the afternoon.
2. Your travel and other incidental expenses incurred relative to the above activity shall be charged to School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
3. For your information and guidance.

SALUSTIANO T. JIMENEZ, CESO VI
 OIC, Office of the Assistant Regional Director, NIR
 Concurrent Schools Division Superintendent

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