



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**  
Capitol Area, Dumaguete City

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July 18, 2017

**TRAVEL ORDER**

NO. 523, s. 2017

017.1507  
JUL 2017  
8

TO : MA. SYLVIA V. RELASA- TIC, DLNHS NALUNDAN EXTENSION (BINDOY 2)

PURPOSE : TO SERVE AS SPEAKER DURING THE NEGOR LEADERSHIP DEVELOPMENT CAMP AT LA LIMAR RESORT, LA LIBERTAD, NEGROS ORIENTAL.

DATE OF TRAVEL : JULY 22, 2017 AT LA LIMAR RESORT, LA LIBERTAD, NEG. OR.

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

\_\_\_\_\_ : Registration/Transportation and other expenses

\_\_\_\_\_ : Transportation

\_\_\_\_\_ : Per Diems

\_\_\_\_\_ : On official time/business only

\_\_\_\_\_ : Charged to local funds

☒ : Transportation/per diem & other incidental expenses incurred shall be charged against school MOOE/local funds.

- ❖ One (1) Day Compensatory Time-Off shall be granted upon submission of a duly accomplished DTR

**SALUSTIANO T. JIMENEZ, CESO VI**  
Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

