



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

www.depednegor.net

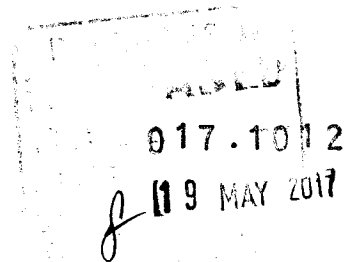
negros.oriental@deped.gov.ph

(035) 225 2376 / 225 2838 / 422 5283

TRAVEL ORDER

No. 347 s, 2017

TO: **REMYLIN V. GAO-GAO**
ITO-I
Division of Negros Oriental



PURPOSE: To attend the Quarterly Meeting of Division Information Technology Officers and Planning Workshop on the 2018 DCP Deployment at Bethel Guest House, Dumaguete City on May 22-23, 2017.

DATE OF TRAVEL: May 19, 2017

ALLOWED/ CHARGED TO: (Division MOOE subject to the usual accounting and auditing rules and regulations)

_____ : Registration/ Transportation and other incidental expenses
_____ : Transportation
_____ : Per Diems
_____ / _____ : Transportation & other incidental expenses

f:
SALUSTIANO T. JIMENEZ, CESO VI
OIC- Office of the Assistant Regional Director
Concurrent Schools Division Superintendent



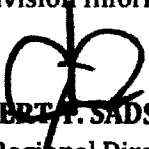
REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
NEGROS ISLAND REGION



RELEASED
CONTROL NO. 1518
RELEASED BY: [Signature]
DATE RELEASED: 5-19-17

MEMORANDUM

TO: All Division Information Technology Officers

FROM: 
GILBERT T. SADSAD, CESO V
OIC-Regional Director

SUBJECT: QUARTERLY MEETING OF ITO'S/ Planning Workshop on the
2018 DCP Deployment

DATE: May 19, 2017

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1. The Information Technology Program of this Region will be conducting a Quarterly Meeting of ITO's/Planning Workshop for the 2018 DCP Deployment on May 22-23, 2017, at Bethel Guest House, Dumaguete City. Check In time is 12:00 NN of May 22, 2017 and Check Out Time is 12:00 NN of May 23, 2017.
 2. Participants to this workshop are all ITOs from the 16 divisions and selected regional office staff. They shall bring the following:
 - a. DCP Deployment Inventory (please see attached form)
 - b. Laptop, extension wire, pocket wifi
 - c. Division ICT Training Completion Report
 - d. One fully documented LAC Session (best practices from a particular model school)
 3. Attendance is a must. The workshop will determine the 2018 DCP allocation per division.
 4. For compliance.

Division: _____

School	DCP Batch/Batches	Remarks Delivered/To be delivered/Damaged/Stolen

Prepared by:

Signature Over Printed Name