



SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division

Capitol Area, Dumaguete City

www.depednegor.net

negros.oriental@deped.gov.ph

SGOD Office (035) 225 - 6180

January 12, 2017

TRAVEL ORDER

NO. 19, s. 2017

TO : **Ms. Gemma O. Quirit**
Sta. Catalina District

Mrs. Pelluchie Bilangdal
Valencia District

Ms. Adelayda F. Manaban
Principal, Sibulan North District

Mrs. Peregrina Bolongaita
Valencia District

OFFICE : Division of Negros Oriental

PURPOSE : To attend the Quarterly Inter-CAPIN and Core Leaders Meeting cum Wellness and Teambuilding Workshop on January 17, 2017.

DATE OF TRAVEL : January 17, 2017

VENUE/PLACE : Bethel Guest House, Dumaguete City

ALLOWED/CHARGED TO: (CAPIN funds)

- _____ : Registration/Transportation and other incidental expenses
- _____ : Transportation
- _____ : Per Diems
- _____ : On official time/business
- X : Transportation/per diem & other incidental expenses

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JAN 2017

SALUSTIANO T. JIMENEZ, CESO VI
OIC – Office of the Assistant Regional Director
Concurrent, Schools Division Superintendent

1/12/17



January 10, 2017

MR. SALUSTIANO T. JIMENEZ, LL. B., CESO VI
OIC, Office of the Assistant Regional Director, NIR
Concurrent Schools Division Superintendent
Division of Negros Oriental
Dumaguete City

4-0065

[Handwritten signature]

Attention: Ms. Gemma O. Quirit
DepEd Rep. Sta. Catalina

Ms. Adelaida F. Manaban
DepEd Rep. Sibulan

Ms. Pelluchie M. Bilangdal
DepEd Rep. Valencia

Ms. Peregrina D. Bolongaita
DepEd Rep. Valencia

Dear Mr. Jimenez,

Greetings!

We would like to invite the abovementioned names to the **Quarterly Inter-CAPIN and Core Leaders Meeting cum Wellness and Teambuilding Workshop** on **January 17, 2017** at **Bethel Guest House, Dumaguete City, 8:00 AM-5:00 PM**. For your reference, the following agenda will be discussed:

1. Selection of focal persons for the Intra-CAPIN per area and Inter-CAPIN
2. Update of the 4 partner areas' MOA and Child Protection Unit (CPU)
3. Presentation of Plan of Action per area: Scheduling of Orientation and Distribution of the Manual of Protocol on the Case Management of Child Sexual Abuse to Schools, BCPC, etc.
4. Core Leaders Meeting with the Multi-Disciplinary Teams of the 4 partner areas
5. Issues and Concerns
6. Wellness and Teambuilding Workshop with Dr. Jaruvic C. Rafols

Should you have inquiries/clarification with regard to this invitation, you may directly get in touch with us through these numbers: Landline 226-1800; Mobile Number 09066471097 (Dyna).

Thank you and we look forward to your confirmation to this invitation.

Sincerely,

Noted by:

[Signature]
Dyna Mae B. Zerna
CAPIN Project Coordinator

[Signature]
ATTY. SHEENA A. ALESNA
GWAVE Executive Director