



Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
[www.depednegor.net](http://www.depednegor.net)

RD: 017-0380  
DATE: 21 FEB 2017  
BY: S  
RECOR SECTION

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(035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);  
(035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

February 20, 2017

MEMORANDUM TO :

MS. MARILYN LAJATO  
SP II – Sta. Catalina National High School

MS. JOSEPHINE JAMANDRON  
SP II – Siaton Science High School

This Division

Please be informed of your attendance to the one-day seminar workshop on computing the normative MOOE for Senior High School on February 23, 2017 from 8:00 a.m. to 4:00 p.m. at Crown Regency Suites & Residences-Mactan in Maxino Patalinghug Jr. Avenue, Lapu-Lapu City.

Board and lodging is chargeable against ADB funds, while traveling/transportation and other incidental expenses incurred are chargeable against school MOOE funds, subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

**SALUSTIANO T. JIMENEZ, LI. B., CESO VI**  
OIC-Office of the Asst. Regional Director  
Concurrent Schools Division Superintendent

STJ/bing



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
NEGROS ISLAND REGION



February 20, 2017

MEMORANDUM

TO :

Schools Division Superintendents of -  
Negros Oriental Division  
Negros Occidental Division  
Bago City Division

R: 20/20/17  
16

SUBJECT :

SEMINAR-WORKSHOP ON COMPUTING THE NORMATIVE  
MOOE FOR SENIOR HIGH SCHOOL

Please be informed that the Department in coordination with the ADB Technical Assistance Team will be holding a one-day-seminar-workshop on the development of the normative funding formula for Senior High School MOOE on February 23, 2017 from 8:00 a.m. to 4:00 p.m. at Crown Regency Suites & Residences-Mactan in Maxino Patalinghug Jr., Avenue, Lapu-Lapu City.

Participants in this activity are the school heads of the following identified schools:

1. Sta. Catalina National High School
2. Siaton Science High School
3. Victorias National High School
4. Ramon Torres National High School

Please bring calculator, laptop ( if available), duplicate of data submitted by the school to the 2016 EBEIS and other relevant data on costs incurred by your school in FY 2015 and FY 2016.

Board and lodging of the participants is chargeable against ADB funds, while travelling/transportation and other incidental expenses incurred by the participants are chargeable against school MOOE funds, subject to the usual accounting and auditing rules and regulations. The participants are expected to be at the venue in the afternoon of February 22, 2017, dinner will be served while the last meal will be breakfast of February 24, 2017.

For your information and guidance.

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

STJ/bing

DepEd-NIR Office, West City Elementary School Campus, Dumaguete City, 6200

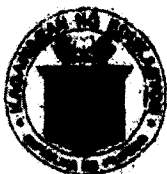
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Republic of the Philippines  
Department of Education

Office of the Undersecretary  
For Finance-DA

*R: 2/14/17*

14 FEB 2017

MEMORANDUM  
OM-FDA-2017-003

TO : Regional Director of Regions 6, 7, 8, 9, 10, 11, 12 NIR, & CARAGA  
Schools Division Superintendents of Concerned Divisions  
SHS School Head (Principal or OIC) of Senior High Schools  
(Listed in Appendix A)  
Selected Division Accountant, Budget Officer & Planning Officer  
(Division Concerned Listed in Appendix A)  
NSTIC Representative  
TESDA Representative

*elmerita*

FROM : VICTORIA M. CATIBOG  
Undersecretary

SUBJECT : CHANGE OF DATE

In line with the holding of the one-day Seminar-Workshop on Computing the Normative MOOE for Senior High School on February 22, 2017 please be informed that said workshop is being moved to February 23, 2017.

Participants are expected to arrive at the venue on February 22, 2017 with dinner as first meal and departure date is February 24, 2017 with breakfast as our last meal.

Please be guided accordingly and for further information, please contact Ms. Amie Buco at 631-96-40 or send email via [asbuco16@yahoo.com](mailto:asbuco16@yahoo.com) or [amelita.buco@deped.gov.ph](mailto:amelita.buco@deped.gov.ph).

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## SAMPLE SCHOOLS FOR VISAYAS &amp; MINDANAO

## APPENDIX A

	Region	Division	School ID	School Name
1	Region VI	Pasig City	302805	Pasig National High School
2	Region VI	Iloilo	302485	Don Felix Serra NHS
3	Region VI	Aklan	302330	Ibajay NHS
4	Region VII	Lapu-Lapu City	303183	Marigondon NHS - Science Tech. Educ. Center (STEC) Ext.
5	Region VII	Cancer City	343971	Tuyon Senior High School
6	Region VII	Bohol	302883	Calape National High School
7	Region VIII	Eastern Samar	303499	Dolores National High School
8	Region VIII	Biliran	303324	Cutabs NHS
9	Region VIII	Northern Samar	303560	Las Navas National High School
10	NIR	Negros Oriental	303265	Sca. Catalina National High School
11	NIR	Negros Oriental	312914	Sisten Science HS
12	NIR	Negros Occidental	302895	Victorias NHS
13	NIR	Bago City	302719	Ramon Torres NHS
14	Region IX	Zamboanga del Sur	314252	Locuban NHS
15	Region IX	Zamboanga City	345869	ZNHS West-Baliwasan Senior High School
16	Region X	Oroquieta City	304045	Misamis Occidental NHS
17	Region X	Bukidnon	303966	Lampiran NHS
18	Region XI	Davao City	304349	Binewang National High School
19	Region XI	Tagum City	304261	TAGUM NATIONAL TRADE SCHOOL
20	Region XII	Cotabato City	304630	Cotabato City NHS - Main
21	CARAGA	Agusan del Norte	304687	Jalibong NHS

## Additional Invitees

	Region	Division	Officer
1	X	Misamis Oriental	Division Accountant
2	VI	Aklan	Division Accountant
3	X	Cagayan de Oro City	Planning Officer
4	NIR	Bacolod City	Planning Officer
5	VIII	Leyte	Superintendent
6	X	Iligan City	Superintendent
7	NIR	Tanjay City	Budget Officer ✓
8	CARAGA	Surigao del Norte	Budget Officer
9	X	Malaybalay City	TESDA Representative
10	NIR	Cadiz City	TESDA Representative ✓
11	VII	Cebu City	NSTIC Representative

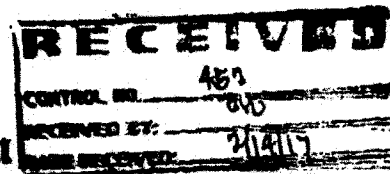
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Republic of the Philippines  
Department of Education

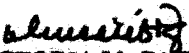


Office of the Undersecretary  
For Finance-DA

06 FEB 2017

MEMORANDUM  
OM-FDA-2017-001

TO : Regional Director of Regions 6, 7, 8, 9, 10, 11, 12 NIR; & CARAGA  
Schools Division Superintendents of Concerned Divisions  
SHS School Head (Principal or OIC) of Senior High Schools  
(Listed in Appendix A)  
Selected Division Accountant, Budget Officer & Planning Officer  
(Division Concerned Listed in Appendix A)  
NSTIC Representative  
TESDA Representative

FROM :   
VICTORIA M. CATIBOG  
Undersecretary

SUBJECT : SEMINAR-WORKSHOP ON COMPUTING THE NORMATIVE MOOE  
FOR SENIOR HIGH SCHOOL

The Department in coordination with the ADB Technical Assistance Team will be holding a one-day seminar-workshop on the development of the normative funding formula for SHS MOOE. This is essential in order to determine how much MOOE a SHS needs. Normative MOOE is defined to be the least MOOE (from all sources combined) required by a DepED SHS to meet official service standards or targets. The schools identified in the attached list are directed to send a representative (a School Head/OIC or SHS teacher) to participate in this activity.

The objectives of the seminar-workshop are:

1. To forge a common precise understanding of the SHS curriculum by strand by semester: the required no. of hours per subject, the teaching delivery mode per subject, etc.;
2. To clarify SHS service standards per program, e.g. class sizes and required no. of sections, no. of specialized teachers (full-time, half-time, or lecturers), the number of

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## Additional Inviteses

	Region	Division	Officer
1	X	Misamis Oriental	Division Accountant
2	VI	Aklan	Division Accountant
3	X	Cagayan de Oro City	Planning Officer
4	NIR	Bacolod City	Planning Officer
5	VIII	Leyte	Superintendent
6	X	Iligan City	Superintendent
7	NIR	Tanjay City	Budget Officer
8	CARAGA	Surigao del Norte	Budget Officer
9	X	Malaybalay City	TESDA Representative
10	NIR	Cebu City	TESDA Representative
11	VII	Cebu City	NSTIC Representative

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generic and specific-purpose instructional rooms and non-instructional rooms, student seats and tables, standard equipment kits;

3. To simulate some INSET targets and estimate the costs to be incurred by the school, the DO, RO and the central office;
4. To identify other categories of SHS MOOE which should be and can be reflected in the costing template;
5. To identify and obtain available relevant data; and
6. To solicit discussion, questions, corrections and especially suggestions.

This will be a one-day seminar-workshop on February 22, 2017 that will start at 8:00 in the morning and will end at 4:00 in the afternoon. It will be held at Crown Regency Suites & Residences-Mactan in Maximo Patalinghug Jr. Ave., Lapu-Lapu City. The participants are expected to be at the venue in the afternoon of February 21, 2017, dinner will be served while the last meal will be breakfast of February 23, 2017.

Please bring calculator, laptop (if available), duplicate of data submitted by the school to the 2016 EBEIS and other relevant data on costs incurred by your school in FY 2015 and FY 2016. Board and lodging of the participants is chargeable against ADB funds while travelling expenses is chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For further information, please contact Ms Amie Buce at 631-96-40 or 6361620 or send email via [asbuce16@yahoo.com](mailto:asbuce16@yahoo.com).