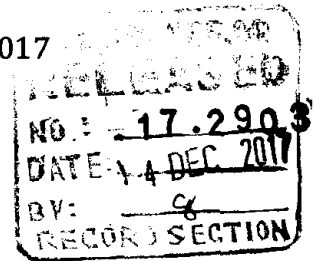




Republic of the Philippines
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
 www.depednegor.net

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1623 (Asst. Sch's Div. Supt's Office);
 (035) 225-1622 (Promotional Section/EPSSs); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section);
 (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
 (035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

December 13, 2017



TRAVEL ORDER
 No. 115 s. 2017

[Signature] DR. ERLINDA N. CALUMPANG
 Chief, CID

[Signature] DR. RACHEL B. PICARDAL
 Chief, SGOD

[Signature] DR. NILITA L. RAGAY
 Education Program Supervisor

[Signature] DR. DAE P. HABALO
 Senior Education Program Specialist (Research)

[Signature] — MS. LIDA P. SARMIENTO
 Administrative Officer V

This Office

You are hereby informed of your attendance to the 3-Day Training Program on Enhanced TA Support Systems and Processes on December 27-29, 2017 at the Ecotech Center, Sudlon, Lahug, Cebu City.

Travelling/transportation and other incidental expenses incurred during your attendance to this training shall be charged against Division Funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and compliance.

SALUSTIANO T. JIMENEZ, LL.B., CESO VI
 Schools Division Superintendent
 OIC- Assistant Regional Director

76 12/13/17



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0901, s. 2017

O: 12/1/17
4

DEC 1 1 2017

3-Day Training Program on Enhanced TA Support Systems and Processes

TO : OIC-Assistant Regional Director
Schools Division Superintendents/OICs
Regional Chiefs

1. This Office has scheduled a **3-Day Training Program on Enhanced TA Support Systems and Processes** on December 27-29, 2017 at the Ecotech Center, Sudlon, Lahug, Cebu City.
2. The training aims to capacitate the participants with the necessary KSAVs on TA support systems and processes. Specifically, it deals with the following:
 - 2.1 Generate strategies and techniques in developing interventions responsive to the identified CIGPs.
 - 2.2 Integrate TA experiences in crafting a plan.
 - 2.3 Engage the participants to express commitment in the performance of their tasks.
3. Participants to the said activity are the following:
 - 3.1 **Division Field Technical Assistance Core Team (DFACT)** of the Six (6) SDOs of NIR, composed of the following:
 - 3.1.1 SDS/ASDS
 - 3.1.2 Division Chiefs (CID and SGOD)
 - 3.1.3 2 EPSs (1 from CID and 1 from SGOD), 1 PSDS, 1 Administrative Officer
 - 3.2 **CID/SGOD Chiefs of the 13 SDOs** who failed to attend during the 5-Day Training Program on TA Support Systems and Processes held on August 21-25, 2017 at SotoGrande Hotel, Lapu-Lapu City
 - 3.3 FTAD personnel (3)
 - 3.3 QAD personnel (2)
 - 3.4 HRDD personnel (1)
4. The DFACTs are enjoined to bring the copy (hard/soft) of Division TA Plan, if available.
5. FTAD personnel shall facilitate the conduct of the delivery of the training program. QAD shall act as the QAME to monitor and quality assure the conduct of the said training. HRDD personnel shall quality assure the adherence of the training to learning and development standards.
6. Participants are advised to confirm attendance by accomplishing the attached Confirmation Slip (Enclosure A) that bears the signature of the Schools Division Superintendent to Regional Director's Office, **attention: FTAD Office through email add: apao.leah@gmail.com** or fax to 032-414-7399. Said accomplished Slip shall be the basis for the participants' room accommodation/reservation.

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos. (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos. (032) 256-2375; 253-8061; 414-7321


"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"

7. Expenses for board and lodging shall be chargeable against HRTD Regional Funds subject to the usual accounting and auditing rules and regulations. *First meal* is breakfast of December 27, 2017. *Last meal* is dinner of December 29, 2017.

6. Travelling expenses, per diem, training materials, and other incidental expenses incurred by the Regional personnel shall be chargeable against Region Funds while travelling expenses, per diem, and expenses incidental incurred by the DFACTs relative to the participation in the training shall be chargeable against Division Funds subject to usual accounting and auditing rules and regulations.

7. For your proper guidance and strict compliance.

8. This Memorandum serves as **TRAVEL ORDER**.


JULIETA A. JERUTA, Ph.D., CESO V
Director III
Officer-In-Charge

JAJ/STJ/lba

Enclosure A to Regional Memorandum No. ____s. 2017

3-Day Training Program on Enhanced TA Support Systems and Processes
December 27-29, 2017
Ecotech Center, Sudlon, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent