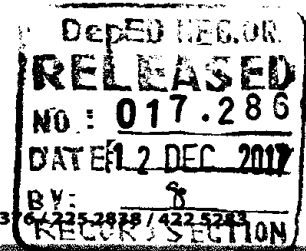




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Negros Island Region  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 Capitol Arca, Dumaguete City

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December 11, 2017

**Memorandum To:**

<b>Agnes M. Almagro</b>	Siaton District
<b>Elvira C. Diones</b>	Sibulan District 2
<b>Susana S. Austero</b>	Bacong District
<b>Recca Paulette S. Manatad</b>	Bacong District
<b>Generosa V. Acuzar</b>	Bacong District

(Thru the PSDS)

1. This is to inform you of your attendance to prepare the needed materials for the 2017 Regional Festival of Talents (RFOT) at the Division Office on December 12, 2017.
2. Travel and other expenses incurred related to the assigned task are chargeable against school MOOE subject to the usual accounting rules and regulations.
3. Compliance to this memorandum and your usual full cooperation are earnestly sought.
4. This serves as Travel Order.

**SALUSTIANO T. JIMENEZ, CESO VI**  
 OIC-Assistant Regional Director  
 Concurrent Schools Division Superintendent

12/11/17

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