



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF NEGROS ORIENTAL
Dumaguete City



December 8, 2017

MEMORANDUM TO:

MS. JIAN A. DIAZ
Administrative Assistant II

MS. MARNIE S. CABANO
Administrative Assistant II

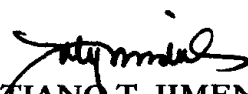
017-2849
08 DEC 2017

This Office

Please be informed of your attendance to the Seminar-Workshop on the "Anti-Red Tape Act (ARTA) Forum and the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA) Clarificatory and Deepening Session" and its "Year-End Evaluation, Strategic Planning and Teambuilding Workshop" on December 11-12, 2017, respectively, at the Bahia de Bais Hotel, Looc, Bais City.

Registration Fee of TWO THOUSAND PESOS (Php 2,000.00), traveling and other incidental expenses incurred are chargeable against the division MOOE funds, subject to the usual accounting and auditing rules and regulations.

For your information, guidance and compliance.


SALUSTIANO T. JIMENEZ, CESO VI
Schools Division Superintendent
OIC-Office of the Assistant Regional Director

**NEGROS ORIENTAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS
(NOCHRMP)**

December 4, 2017

Dear _____:


The **Negros Oriental Council of Human Resource Management Practitioners (NOCHRMP)** will be holding the *“Anti-Red Tape Act (ARTA) Forum and the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA) Clarificatory and Deepening Session”* and its *“Year-End Evaluation, Strategic Planning and Teambuilding Workshop”* on December 11-12, 2017, respectively, at the Bahia de Bais Hotel, Looc, Bais City. Registration fee is Two Thousand Pesos (PhP 2,000.00) per person for the two-day event.

Thus, may we request you to allow your HRMO, _____, to attend this series of activities as this is very important in helping your agencies prepare for the ARTA survey and also to avoid disapproval/invalidation of appointments with the implementation of the new rules on appointments and other HR actions.


We look forward to your positive response, with much gratefulness.

Thank you very much.

Very truly yours,


EUFEMIA J. GUTANG
President, NOCAPO

Noted


ATTY. GINA A. CRUCIO
Director II
CSC Negros Oriental Field Office

**NEGROS ORIENTAL COUNCIL OF
HUMAN RESOURCE MANAGEMENT PRACTITIONERS
(NOCHRMP)**

Program

Anti-Red Tape Act (ARTA) Forum

December 11, 2017

Bahia de Bais Hotel, Looc, Bais City

7:45 AM-	8:00	Assembly at CSC Field Office/Front of Bais City Hall
8:00 sharp		Bus leaves CSC for Bahia de Bais Hotel, Looc, Bais City
8:45	- 9:00	Registration
9:00	- 10:00	ARTA Forum
10:00	- 10:15	Snack Break
10:15	- 12:00	ARTA Forum continuation
12:00	- 1:00	Lunch Break

***2017 Omnibus Rules on Appointments and Other Human Resource Actions
(ORAOHRA) Clarificatory and Deepening Session***

December 11, 2017

Bahia de Bais Hotel, Looc, Bais City

1:00 PM-	3:00	ORAOHRA Clarificatory and Deepening Session
3:00	- 3:15	Snack Break
3:15	- 6:00	ORAOHRA Clarificatory and Deepening Session continuation

***NOCHRMP Christmas Thanksgiving Dinner
& Witnessing of the Bais City Christmas Festival***

December 11, 2017

Bahia de Bais Hotel, Looc, Bais City

7:00 PM-	9:00	Dinner, Party, Games (Attire: SOMETHING RED AND WHITE)
9:00	- 11:00	Witnessing of the Bais City Christmas Festival
11:00		Back to Bahia de Bais Hotel to sleep

NOCHRMP Meeting and Teambuilding Workshop

December 12, 2017

Bais City

7:00 AM-	8:00	Breakfast
8:00	- 12:00	NOCHRMP Meeting and Teambuilding Workshop (with working snack break)
12:00	- 2:00	Lunch
2:00		Travel out of Bais City (with afternoon snacks)