



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Negros Island Region**  
***DIVISION OF NEGROS ORIENTAL***  
Capitol Area, Dumaguete City

17-0306  
14 FEB 2017

February 14, 2017

**TRAVEL ORDER**

No. 103 s. 2017

TO : ELLEN E. EDRIAL, ED.D.  
SHS FOCAL PERSON, SCNHS

ESTERIA J. MACAJELOS  
SHS FOCAL PERSON, SSHS

1. You are hereby directed to attend the Seminar-Workshop on Computing the Normative MOOE for Senior High School on February 22, 2017 at Crown Regency Suites & Residences-Mactan, Maximo Patalinghug Jr., Ave., Lapu-Lapu Ciy.
2. Participants are expected to be at the venue in the afternoon of February 21, 2017.
3. Participants are also expected to bring calculator, laptop, extension wire, duplicate of data submitted by the school to the 2016 EBEIS and other relevant data on costs incurred by your school in FY 2015 and FY 2016.
4. Traveling and other incidental expenses shall be charged to Local Funds, School MOOE funds, and other funds subject to the usual accounting and auditing rules and regulations.
5. For your information, guidance and compliance.

**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC, Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

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