



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

TRAVEL ORDER # 97

TO: Mr. Marlon Villaluz Sibulan South District
(Thru the District Supervisor)

DATE: February 10, 2017

017-0291
10 FEB 2017

1. Please be informed of your attendance to the Division Conference-Workshop on Reading Assessments at 8:30 in the morning at the 3rd floor of the Division Conference Room.
2. You re expected to bring the following:
 - Laptop
 - Consolidated report (please see attached template)
 - Consolidated Reading Assessment Results
3. A registration fee of **three hundred twenty pesos (P320.00)** to cover two meals and two snacks shall be deducted outright from the School MOOE. Travel and other related expenses are charged to School MOOE subject to the usual accounting rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ, CESO VI

OIC-Office of the ARD

Concurrent OIC-Office of the SDS✓

2/10/17