



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Traversing the Paths to Educational Excellence*



July 25, 2017

UNNUMBERED MEMORANDUM

**TO: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Division education Program Supervisors  
District Supervisors/District In- Charge  
Elementary School Administrators**

**SUBJECT: A ONE-DAY PRE- IMPLEMENTATION SESSION FOR MULTIGRADE TRAINING**

1. There will be a One- Day Pre- Implementation Session on Multi-grade Program in preparation for the Five- Day Seminar Workshop in Multi-grade to selected teachers and School Head on July 26, 2017, Wednesday, 8:00 A.M.- 5:00 PM at Plaza Maria Luisa Suites Inn , Dumaguete City
2. The following teachers and school heads are directed to attend the said activity and bring laptop, extension wire, for the walkthrough on the presentation of different sessions.
  - a. Rhea Lynn M. Garcia Manjuyod 1 District
  - b. Myleen C. Sedillo Amlan District
  - c. Christie Mae C. Deguit Ayungon District
  - d. Cleofe B. Baron Sta Catalina District
  - e. Lyndon Lacanglacang Canlaon District
  - f. Jhonas Abondiente Canlaon District
  - g. Beberly A. Maquiling San Jose District
3. Transportation relative to this activity are chargeable against school MOOE while meals and snacks are chargeable against Multi-grade Funds subject to the usual accounting and auditing rules and regulations.
4. This serves as **TRAVEL ORDER**.
5. For immediate dissemination.

*Salustiano T. Jimenez*  
**By: SALUSTIANO T. JIMENEZ, CESO VI**  
**OIC- Office of the ARD**  
**Concurrent OIC-Schools Division Superintendent**

25 JUL 2017