



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

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SGOD Office (035) 225 - 6180

MEMORANDUM

TO: Assistant Schools Division Superintendents
SGOD & CID Chief Education Program Supervisors
Division Education Program Supervisors/ Division Coordinators
Section Heads/ Education Program Specialists
Public School District Supervisors
Adopt-A-School District Coordinators
School Managers
All Others Concerned

SUBJECT: SUBMISSION OF 3th QUARTER ADOPT-A-SCHOOL REPORT

DATE: September 18, 2017

1. In the pursuit of recognizing our partners in school through **Adopt-A-School Program**, you are hereby reminded to submit your **3rd Quarter Adopt-A-School Report** on **September 27, 2017.**
2. Anent this, all **Adopt-A-School District Coordinators** are requested to see to it that reports are well-done. Data entered must be well-accomplished for easy and expeditious consolidation by the **Division Office.**
3. All reports must be handed in **ON TIME** to **Mrs. Jenith Corpis-Cabajon, Division ASP Coordinator** at the **SGOD of our Negros Oriental Division Office** or through email: **jenith.cabajon@deped.gov.ph**
4. For widest dissemination and compliance

SALUSTIANO T. JIMENEZ, LI. B. CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent

H 9/18/17

STJ/rbp/jcc



Be One of Us! Be Counted! Let's Practice!

We Advocate Time Consciousness and Honesty

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