



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180

**MEMORANDUM TO:**

**DELIA A. ALANANO—PSDS, Siaton District 1**  
**CONSTANCE JOY E. SARNE—PSDS, Siaton District 2**  
**FE K. ZUNIGA, Ed. D. —PSDS, Siaton District 3**  
**HEIDE E. PETRAS, Ed. D.—PSDS, Siaton District 4**  
**District Culture & Arts Coordinators—Siaton Districts only**

**RE: COORDINATION MEETING**  
**ON BUGLASAN CULTURAL PRESENTATIONS**

**DATE : September 11, 2017**

1. In line with the **Buglasan Festival 2017**, you are hereby directed to attend the Coordination Meeting on Cultural Presentations at **9:00 AM on September 12, 2017 at the Library Hub near the Negros Oriental Division Office, Capitol Area, Dumaguete City.**
2. Only 1 Culture & Arts District Coordinator either in elementary or secondary will join with his/her Public Schools District Supervisor on this gathering.
3. Moreover, you are advised to coordinate with **Mrs. Jenith Corpis Cabajon, Division Coordinator in Culture & Arts.**
4. Travelling and other incidental expenses shall be charged to Division and School MOOE subject to the usual accounting and auditing rules and regulations.
5. This memorandum serves as your **TRAVEL ORDER.**
6. For your guidance and compliance

**LELANIE T. CABRERA**  
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the Assistant Regional Director  
Concurrent OIC, Schools Division Superintendent

Be One of Us! Be Counted! Let's Practice!



**W.A.T.C.H.**

We Advocate Time Consciousness and Honesty

STJ/rbp/jcc

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