



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
DIVISION OF NEGROS ORIENTAL  
Dumaguete City



**MEMORANDUM**

**TO:** Chief, SGOD  
Chief, CID  
Private School Administrators  
District Supervisors  
District & School Statisticians (Elem, JHS, SHS)  
District & School Registrars (Elem, JHS, SHS)  
Division Planning Coordinator  
Division Planning Office Personnel


**FROM :** Schools Division Superintendent

**SUBJECT:** Monitoring and Evaluation for LIS & EBEIS 2017

**DATE :** October 16, 2017

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1. Monitoring and evaluation activities for LIS & EBEIS are scheduled on the months of October, November and December 2017.
2. These activities intend to validate:
  - a. the contents of the LIS & EBEIS and supporting documents
  - b. the filing & Data Management of the learners documents, (hard copies of birth certificate/PSA, Form 137, transfer, acceleration, etc.)
  - c. the filing & Data Management of LIS & EBEIS ( soft and hard copies of GESP, GJHSP, GSHSP, PSP, NSBI, Data Portfolio, Forms 4,5,6)
  - d. Updated Data Bulletin
  - e. Safety Management of records
3. All Districts and identified public and private schools shall be monitored and evaluated. District Supervisors shall be informed of the schedule.
4. All expenses relative to these activities at district and school levels shall be charged against local funds while that of the Division Planning Office personnel shall be charged against EBEIS funds; subject to the usual accounting and auditing rules and regulations.
5. For your information and guidance.

  
9: SALUSTIANO T. JIMENEZ, CESO VI  
OIC, Office of the Asst. Regional Director, RO 7  
Concurrent OIC Office of the Schools Division Supt.

10/16/2017

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