



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Governance and Operations Division
Capitol Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph (035) 225 6180


MEMORANDUM TO: Sta. Catalina District 3 Folkdance Ensemble
(Thru: Charmaine B. Jainar, Ed. D.)

RE: STAGING OF PRODUCTION NUMBER
FOR LANGUAGE ARTS SHOW

DATE : November 3, 2017

1. In reference to **Division Memorandum No. 465 s. 2017** which stipulates the conduct of **Division Language Arts Show** to be held on **November 4, 2017 at NOHS Gym in Dumaguete City**, you are hereby mandated to let your **Folkdance Ensemble** render a production number on **November 4, 2017** at the aforementioned venue.
2. Moreover, service rendered on a Saturday entitles you to receive a service credit for teaching personnel and compensatory overtime credit for non-teaching personnel.
3. Be advised to coordinate with **Mrs. Jenith Corpis Cabajon**, *Division Coordinator, Culture & Arts*.
4. This memorandum serves as your **TRAVEL ORDER**.
5. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
6. For your guidance and compliance

STJ/rbp/jcc


SALUSTIANO T. JIMENEZ, CESO VI
Assistant Regional Director, Region VII
Concurrent OIC, Schools Division Superintendent



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8