



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capitol Area, Dumaguete City

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**MEMORANDUM TO:**

**TOMAS RAGLIN CIMA FRANCA—Zamboanguita District**  
**SAMUEL CANTOS—Ayungon District 2**

**RE: NEGORENSE DEPED CHOIR PRACTICES**  
**FOR BUGLASAN FESTIVAL 2017**

**DATE : September 7, 2017**

1. In line with the **Buglasan Festival 2017**, you are hereby mandated to attend choir practices every **Saturday starting September 2, 2017 – October 7, 2017** as **NEGORENSE CHOIR for Buglasan Festival 2017** tasked to render major choral presentations during the **Opening Salvo of Buglasan Festival 2017 on October 13, 2017**.
2. Please be notified that all Saturdays starting September 1, 2017 at **1:00 PM- 5:00 PM until October 7, 2017** must all be utilized for **CHOIR PRACTICES** to ensure quality presentations during the Opening Salvo of October 13, 2017.
3. Moreover, services rendered during Saturdays and even Sundays relative to Buglasan Festival activities entitle one to receive service credits for teaching personnel and compensatory overtime credit for non-teaching personnel.
4. Be advised to coordinate with **Mrs. Jenith Corpis Cabajon**, *Division Coordinator, Culture & Arts* and **Mr. Allan Elman**, a faculty member of Silliman University High School as the choir director.
5. This memorandum serves as your **TRAVEL ORDER**.
6. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations
7. Immediate and widest dissemination of this memorandum is desired.

**LELANIE T. CABRERA**

ASSISTANT SCHOOLS DIVISION SUPERINTENDENT I  
**SALUSTIANO T. JIMENEZ, CESO VI**

OIC-Office of the Assistant Regional Director  
Concurrent OIC, Schools Division Superintendent

STJ/rbp/jcc



08 SEP 2017