



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Negros Island Region

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

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**UNNUMBERED MEMORANDUM**

**TO: ALL BRIGADA ESKWELA-ASP DISTRICT COORDINATORS**  
(Both Elementary and Secondary)  
**Thru: PSDSs**

**SUBJECT: COORDINATION MEETING FOR BRIGADA ESKWELA 2017**

**Date: March 13, 2017**

1. In line with the preparation for the forthcoming **Brigada Eskwela 2017** activities, you are hereby mandated to attend the one-day coordination meeting on **March 15, 2017** at the Third Floor of the **Division Office of Negros Oriental in Dumaguete City.**
2. In consonance with this, you are further requested to bring your data for the first quarter accomplishments (soft copies), laptop and wifi so that reports will be immediately done since new forms will be introduced and used.
3. Furthermore, please bring the Brigada Eskwela 2017 schedule of activities.
4. This **MEMORANDUM** serves as the **TRAVEL ORDER.**
5. Travelling and other incidental expenses shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
6. Widest and immediate dissemination of this **MEMORANDUM** is desired.

**SALUSTIANO T. JIMENEZ, CESO VI**  
*OIC-Office of the Assistant Regional Director*  
*Concurrent OIC, Schools Division Superintendent*

3/14/17

LTC/stj/jcc

