



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF

**NEGROS ORIENTAL**

*Traversing the Paths to Educational Excellence*



June 15, 2017

UNNUMBERED MEMORANDUM

**TO: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Division education Program Supervisors  
District Supervisors/District In- Charge  
Elementary School Administrators**

**SUBJECT: ONE- DAY CONFERENCE ON MULTIGRADE PROGRAM TO SELECTED  
TEACHERS SCHOOL HEAD**

1. There will be a conference on Multigrade Program to selected teachers and School Head on June 16, 2017, Friday ,8:00 A.M.- 5:00 PM at the SDS Office ,second floor, Division Office.
2. The following teachers are directed to attend the said conference and bring laptop, extension wire for the powerpoint presentation.
  - a. Rhea Lynn M. Garcia Manjuyod 1 District
  - b. Myleen C. Sedillo Amlan District
  - c. Christie Mae Deguit Ayungon District
  - d. Cleofe Baron Sta Catalina District
3. Transportation and other incidental expenses incurred relative to this conference are chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
4. This serves as **TRAVEL ORDER**.
5. For immediate dissemination.

**LELANIE T. CABRERA, CESE**  
Assistant Schools Division Superintendent  
Office In- Charge

15 JUN 2017