



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF

NEGROS ORIENTAL

Flourishing the Paths to Educational Excellence



June 15, 2017

UNNUMBERED MEMORANDUM

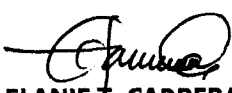
**TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Division education Program Supervisors
District Supervisors/District In- Charge
Elementary School Administrators**

SUBJECT: FOCUS GROUP DISCUSSION (FGD) ON MULTIGRADE PROGRAM IN THE PHILIPPINE EDUCATION

1. The Department of Education (DepEd), UNICEF ,and SEAMEO INNOTECH are jointly undertaking a project entitled Technical Support to Multigrade Program In Philippine Education (TS-MPPE) in support of DepEd's Basic Education Research Agenda and its effort to promote access to quality education for all.
2. In relation to this, we are required to identify participants to participate in the Cluster 3, Visayas Focus Group Discussion (FGD) (see attached form) on MPPE from June 19-21, 2017 at SEAMEO INNOTECH, Commonwealth Avenue, Diliman Quezon City. (see attached map)
3. Below are the identified participants for the Focus Group Discussion for the Negros Oriental Division.
 - a. Juliet J. Tuala, Ed.D.—Division Coordinator in Multigrade.
 - b. Rhea Lynn M. Garcia—Mandalupang ES (Manjuyod 1 District)
 - c. Myleen C. Sedillo - Panusuan ES (Amlan District)
4. The FGD aims to gather qualitative information regarding status of multigrade education program in the Philippines. The results of which will be inputs to improve the implementation of MPPE.
5. The table below shows the following days that each respondent needs to be in the venue.

FGD Participants	Date of FGD
Division Multigrade Coordinator/focal Person or PSDS	Monday, 19, June 2017
Multigrade School Head/Principal	Tuesday, 20 June 2017
Multigrade Teacher	Wednesday 21 June 2017

6. SEAMEO INNOTECH will pay /reimburse the local transportation expenses of the most direct economical route from the point of origin to destination/venue of the three participants from each Division, as well as the meals and accommodation for one night stay in the venue.
7. This serves as **TRAVEL ORDER**.
8. For immediate dissemination.


LELANIE T. CABRERA, CESE
 Assistant Schools Division Superintendent
 Office In- Charge

15 JUN 2017

OFFICIAL NOMINATION FORM

CLUSTER 3: VISAYAS: Division of Negros Occidental

I hereby nominate the following three (3) participants to be our Official Delegates to the Technical Support to Multigrade Program in Philippine Education (TS-MPPE) Focus Group Discussion (FGD) to be jointly organized by SEAMEO INNOTECH, UNICEF, and DepEd on 19-21 June 2017.

Multigrade Division Supervisor/ MPPE Division Coordinator	School Head/Principal of a Multigrade School	Multigrade Teacher
Title: <input checked="" type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Others (please specify)	Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Others (please specify)	Title: <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Others (please specify)
Name (First Name, Middle Name, Last Name): JULIET J. TUALA	Name (First Name, Middle Name, Last Name): RHEA LYNN M. GARCIA	Name (First Name, Middle Name, Last Name): MYLEEN C. SEDILLO
Position/Title: DIVISION COORDINATOR/DCO	Position/Title: HEAD TEACHER	Position/Title: TEACHER 3
Name and Address of Office/Unit: DEPED, DIVISION OF NEGROS ORIENTAL	Name and Address Multigrade School: MANDALUDANG ES MANAYOD 1 DIST.	Name and Address Multigrade School: DANAUAN ES KMLAN DISTRICT
Contact Information: E-mail Address: jasmin.juliet@ yahoo.com Telephone Number: Fax Number: Mobile Number: 0935 548 2825	Contact Information: E-mail Address: Telephone Number: Fax Number: Mobile Number:	Contact Information: E-mail Address: Telephone Number: Fax Number: Mobile Number:
Type of Transportation Required and Estimated Travel Expense/s to and from venue <input checked="" type="checkbox"/> Land: _____ <input type="checkbox"/> Ferry: _____ <input checked="" type="checkbox"/> Air: _____ <input type="checkbox"/> Others: _____	Type of Transportation Required and Estimated Travel Expense/s to and from venue <input checked="" type="checkbox"/> Land: _____ <input type="checkbox"/> Ferry: _____ <input checked="" type="checkbox"/> Air: _____ <input type="checkbox"/> Others: _____	Type of Transportation Required and Estimated Travel Expense/s to and from venue <input checked="" type="checkbox"/> Land: _____ <input type="checkbox"/> Ferry: _____ <input checked="" type="checkbox"/> Air: _____ <input type="checkbox"/> Others: _____
Travel Time from point of origin to venue (in hours): _____	Travel Time from point of origin to venue (in hours): _____	Travel Time from point of origin to venue (in hours): _____

Nominated by: Name: _____
Position/Title: _____
Office: _____
Address: _____

Direction: Please complete this nomination form and fax to SEAMEO INNOTECH at 02 926 1554; 02 351 7147. or email scanned nomination to Ms. Emmy Yanga-Domingo at emmy@seameo-innotech.org or to Ms. Rhea Christina Rabin at rhea@seameo-innotech.org on or before **9 June 2017**.

SEAMEO
INNOTECH

**FOCUS GROUP DISCUSSION ON
MULTIGRADE PROGRAM IN PHILIPPINE EDUCATION (MPPE)
VISAYAS CLUSTER**

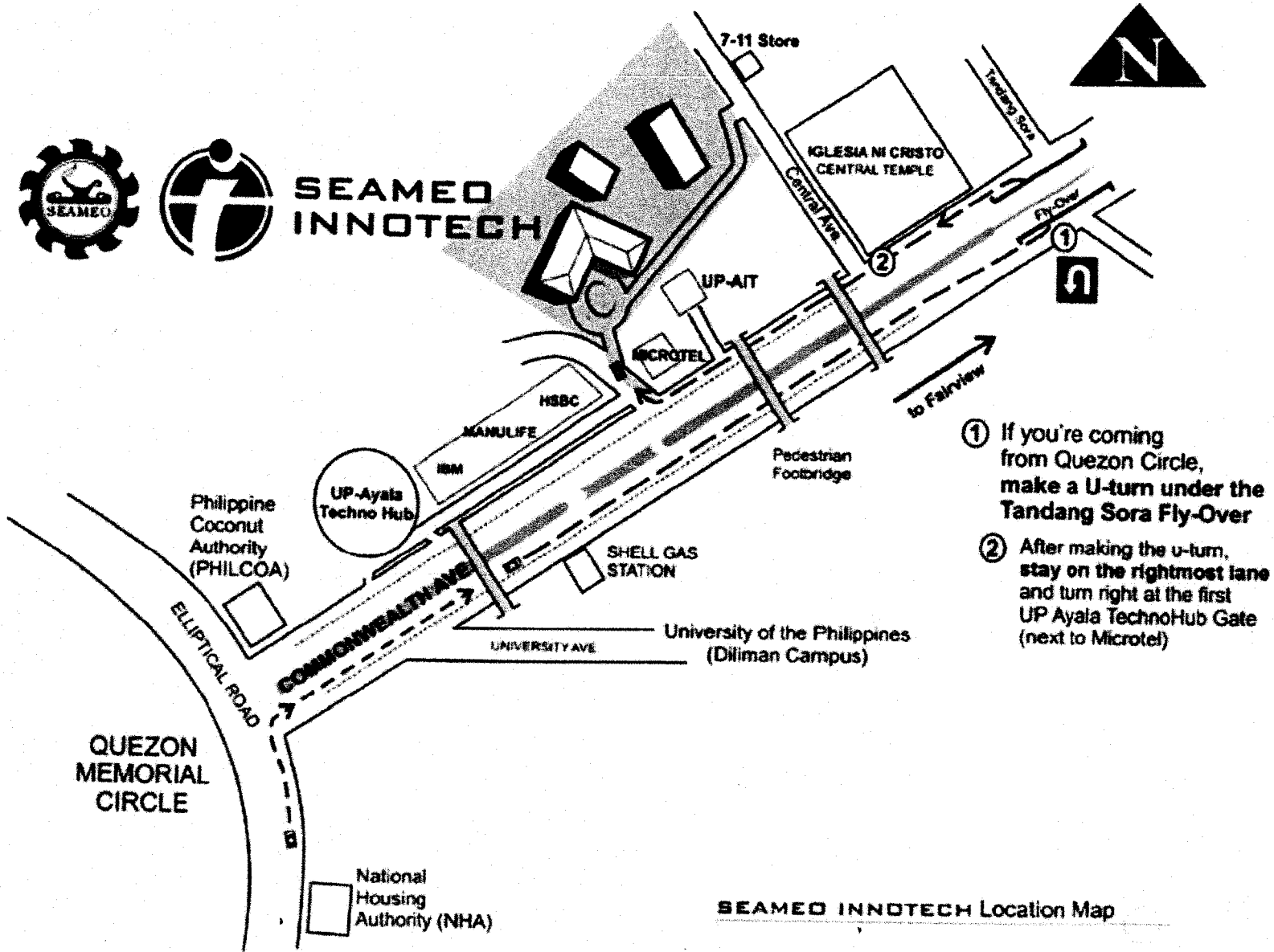
**SEAMEO INNOTECH, Diliman, Quezon City
19-21 June 2017**

Day 0: SUNDAY, 18 JUNE 2017		
<ul style="list-style-type: none"> • Arrival of Participants from Schools Divisions in Visayas • Check-in at the International Hotel, SEAMEO INNOTECH 		
Day 1: MONDAY, 19 JUNE 2017 (Schools Division Office Multigrade Coordinators)		
Time	Activities	Presenters/Facilitators
8:00-8:30	<ul style="list-style-type: none"> • Registration & signing of consent forms • Submission & checking of TS-MPPE Survey Questionnaires from DepEd-Division Office Coordinators • Submission of travel expenses receipts for reimbursement 	<ul style="list-style-type: none"> • <i>Emmy Domingo</i> Project Associate, SEAMEO INNOTECH • <i>Lauren Nerisse Bautista</i> Specialist, SEAMEO INNOTECH
8:30-9:00	Opening Program <ul style="list-style-type: none"> • Overview of TS-MPPE Project & FGD Mechanics • DepEd's Role in TS MPPE Project • UNICEF's Role in TS-MPPE • Administrative Matters • Group Photo 	<ul style="list-style-type: none"> • <i>Yolanda C. De Las Alas</i> Senior Specialist, SEAMEO INNOTECH • <i>James Bunga</i> Senior Education Program Specialist Bureau of Learning Delivery, DepEd • <i>UNICEF Representative</i>
9:00-12:00	<ul style="list-style-type: none"> • Mini-Workshop • Focus Group Discussion with Regional and Division Office Multigrade Coordinators/Focal Persons 	<ul style="list-style-type: none"> • <i>Rhea Rabin</i> Project Consultant, SEAMEO INNOTECH • <i>Representatives from DepEd, UNICEF & SEAMEO INNOTECH</i>
12:00-1:00	<ul style="list-style-type: none"> • Lunch • Check-out from International Hotel of Division Office Multigrade Coordinators/Focal Persons • Arrival & check-in of Multigrade School Heads 	
1:00-2:30	<ul style="list-style-type: none"> • FGD continuation 	
2:30-3:00	<ul style="list-style-type: none"> • Open Forum & Debriefing 	<ul style="list-style-type: none"> • <i>Yolanda C. De Las Alas</i>
3:00-3:30	<ul style="list-style-type: none"> • Distribution of Certificates 	<ul style="list-style-type: none"> • DepEd, UNICEF and SEAMEO INNOTECH Representatives
3:30-4:00	<ul style="list-style-type: none"> • Reimbursement of Travel Expenses 	<ul style="list-style-type: none"> • <i>Lauren Nerisse Bautista</i> Specialist, SEAMEO INNOTECH
4:00 onwards	<ul style="list-style-type: none"> • Departure of Multigrade Division Office Coordinators/Focal Persons • Arrival & check-in at the International Hotel of other Multigrade School Heads 	
Day 2: TUESDAY, 20 JUNE 2017 (Multigrade School Heads)		
8:00-8:30	<ul style="list-style-type: none"> • Registration & signing of consent forms • Submission & checking of TS-MPPE Survey Questionnaires from Multigrade School Heads • Submission of travel expenses receipts for reimbursement 	<ul style="list-style-type: none"> • <i>Emmy Domingo</i> Project Associate, SEAMEO INNOTECH • <i>Lauren Nerisse Bautista</i> Specialist, SEAMEO INNOTECH

	<ul style="list-style-type: none"> Mechanics DepEd's Role in TS MPPE Project UNICEF's Role in TS-MPPE Administrative Matters Group Photo 	<ul style="list-style-type: none"> Senior Specialist, SEAMEO INNOTECH James Bunga Senior Education Program Specialist Bureau of Learning Delivery, DepEd UNICEF Representative
9:00-12:00	<ul style="list-style-type: none"> Mini-Workshop Focus Group Discussion with School Heads from Multigrade Schools 	<ul style="list-style-type: none"> Rhea Rabin Project Consultant, SEAMEO INNOTECH Representatives from DepEd, UNICEF & SEAMEO INNOTECH
12:00-1:00	<ul style="list-style-type: none"> LUNCH Check-out from International Hotel of Multigrade School Heads Arrival and check-in of Multigrade School Teachers 	
1:00-2:30	<ul style="list-style-type: none"> FGD continuation 	
2:30-3:00	<ul style="list-style-type: none"> Open Forum & Debriefing 	<ul style="list-style-type: none"> Yolanda C. De Las Alas
3:00-3:30	<ul style="list-style-type: none"> Distribution of Certificates 	<ul style="list-style-type: none"> DepEd, UNICEF and SEAMEO INNOTECH Representatives
3:30-4:00	<ul style="list-style-type: none"> Reimbursement of Travel Expenses 	<ul style="list-style-type: none"> Lauren Nerisse Bautista Specialist, SEAMEO INNOTECH
4:00 onwards	<ul style="list-style-type: none"> Departure of Multigrade School Heads Arrival and check-in at the International Hotel of other Multigrade School Teachers 	
Day 3: WEDNESDAY, 21 JUNE 2017 (Multigrade School Teachers)		
8:00-8:30	<ul style="list-style-type: none"> Registration & signing of consent forms Submission & checking of TS-MPPE Survey Questionnaires from Multigrade School Teachers Submission of travel expenses receipts for reimbursement 	<ul style="list-style-type: none"> Emmy Domingo Project Associate, SEAMEO INNOTECH Lauren Nerisse Bautista Specialist, SEAMEO INNOTECH
8:30-9:00	Opening Program <ul style="list-style-type: none"> Overview of TS-MPPE Project & FGD Mechanics DepEd's Role in TS MPPE Project UNICEF's Role in TS-MPPE Administrative Matters Group Photo 	<ul style="list-style-type: none"> Yolanda C. De Las Alas Senior Specialist, SEAMEO INNOTECH James Bunga Senior Education Program Specialist Bureau of Learning Delivery, DepEd UNICEF Representative
9:00-12:00	<ul style="list-style-type: none"> Mini-Workshop Focus Group Discussion with Teachers from Multigrade Schools 	<ul style="list-style-type: none"> Rhea Rabin Project Consultant, SEAMEO INNOTECH Representatives from DepEd, UNICEF & SEAMEO INNOTECH
12:00-1:00	<ul style="list-style-type: none"> LUNCH Check-out from International Hotel of Multigrade School Teachers 	
1:00-2:30	<ul style="list-style-type: none"> FGD continuation 	
2:30-3:00	<ul style="list-style-type: none"> Open Forum & Debriefing 	<ul style="list-style-type: none"> Yolanda C. De Las Alas
3:00-3:30	<ul style="list-style-type: none"> Distribution of Certificates 	<ul style="list-style-type: none"> DepEd, UNICEF and SEAMEO INNOTECH Representatives
3:30-4:00	<ul style="list-style-type: none"> Reimbursement of Travel Expenses 	<ul style="list-style-type: none"> Lauren Nerisse Bautista
4:00 onwards	Departure of Multigrade School Teachers	
Day 4: THURSDAY, 22 JUNE 2017		
<ul style="list-style-type: none"> Check out and departure of other Multigrade School Teachers 		



**SEAMEO
INNOTECH**



- ① If you're coming from Quezon Circle, make a U-turn under the Tandang Sora Fly-Over
- ② After making the u-turn, stay on the rightmost lane and turn right at the first UP Ayala TechnoHub Gate (next to Microtel)

SEAMEO INNOTECH Location Map