

Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City

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UNNUMBERED MEMORANDUM

TO: ALL BRIGADA ESKWELA-ASP DISTRICT COORDINATORS
(Both Elementary and Secondary)
Thru: PSDSs

SUBJECT: SUBMISSION OF 2ND QUARTER ADOPT-A-SCHOOL REPORT

Date: June 9, 2017

1. In our continuous observance of the **Adopt-A- School Program**, an undertaking that strengthens linkages with partners, you are hereby ordered to submit your **2nd Quarter Adopt-A-School Program Report** on **June 23, 2017**.
2. To expedite the passing of reports, please submit it online via email to: jenith.cabajon@deped.gov.ph and cc: arnulfa.marcial@deped.gov.ph and only a consolidated report of the district be handed in to the Division Office for filing.
3. Please be notified that when submitting soft and hard copies, all coordinators are advised to pass **CONSOLIDATED REPORTS** which mean reports of both elementary and secondary levels must be combined as **ONE REPORT** to represent the district report. Do not pass separate reports.
4. Both district coordinators must keep in touch and agree on who will consolidate the reports.
5. Widest and immediate dissemination of this **MEMORANDUM** is desired.


SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent OIC, Schools Division Superintendent
6/12/17

LTC/stj/jcc



09 JUN 2017