



SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City

Division Memorandum to:

Pedro Abul Memorial High School
Don Emilio Macias MNHS
Apolinar B. Macias HS
Dauin Science HS
Nagbinlod HS
Tamlang HS
Avocado HS
Kakha HS
Nagbalaye HS
Casiano Napigkit HS
Eligio J. Monte de Ramos HS
Amio Comprehensive HS
San Miguel HS
Obat HS

Subject: **ENHANCED- SCHOOL IMPROVEMENT PLAN COMPLETION**

Date: July 14, 2017

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1. This office hereby calls for the School Heads of the abovementioned Secondary Schools to retrieve their E-SIP submitted at the Division Office for completion. The portfolios are available at the SGOD Office.
 2. Please see the checklist attached in each portfolio for the documents which are to be accomplished and immediately return it back to Regina Clarina E. Empeso, EPS II, M & E at the SGOD Office for re-checking of contents to be able to push through with the final appraisal.
 3. For your information, guidance and widest dissemination.

Salustiano T. Jimenez
SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

STJ/rbp/dcfa/rcee

14 JUL 2017