



MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief, SGOD
Chief, CID
Private School Administrators
Division Planning Coordinator
District Supervisors
District Statisticians (Elem, JHS, SHS)
District Registrars (Elem, JHS, SHS)

FROM: Schools Division Superintendent

SUBJECT: One-day Seminar on SY 2017-2018, EBEIS and LIS UPDATES, ISSUES/CONCERNS for Private Schools

DATE: July 10, 2017

1. There will be a seminar for **Private School Administrators and In-charge of EBEIS and LIS on July 25, 2017** at the Division Conference Room. The seminar will formally starts at 8:30 in the morning.
2. Per observation, there are still schools who have not finalized the LIS - EoS Y on time resulting to difficulty in enrolling the pupils/students for the beginning of the school year 2017-2018.
3. The seminar intends:
 - a. To find and agree on solutions to arising issues and concerns in the accomplishment of LIS and EBEIS.
 - b. To present the LIS and EBEIS updates.
 - c. To enhance the data management of the schools.
4. Each participant shall provide his/her own food.
5. For your information and guidance.

SALUSTIANO T. JIMENEZ, CESO VI

OIC, Office of the Asst. Regional Director, NIR
Concurrent OIC Office of the Schools Division Supt.

12 JUL 2017