



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City



November 22, 2017

DIVISION MEMORANDUM

No. 64 s. 2017

TO: Chiefs, SGOD and CID
Division Education Program Supervisors
Public Schools District Supervisors/ Districts-In-Charge
Public Secondary School Heads
Public Elementary School Heads
Public Elementary Feeding Teachers
District ICTs
All Others Concerned

SUBJECT: A One-Day Roll-out Training and Workshop on WASH in Schools Program, Food Safety and Canteen Management in Schools and the Workplace, & Midyear Assessment of School-Based Feeding Program, SY 2017-2018.

1. All District Supervisors/ District-In-Charge, all Secondary and Elementary School Heads, Public Elementary Feeding Teachers (schools with SBFP Beneficiaries only), and District ICTs are hereby directed to attend the **One-Day Roll-out Training and Workshop on WASH in Schools Program, Food Safety and Canteen Management in Schools and the Workplace, and Midyear Assessment of School-Based Feeding Program, SY 2017-2018** at DCCCO Conference Hall, Dumaguete City, Negros Oriental on **November 29 (Wednesday), December 1 (Friday) and 4 (Monday), 2017 from 7am-7pm.**
2. **Please attend on your assigned schedule only.**
 - a. November 29, 2017 – 1st Congressional District except Manjuyod 1 & 2, Bindoy 2
 - b. December 1, 2017 – 2nd Congressional District with Manjuyod 1 & 2, Bindoy 2
 - c. December 4, 2017 – 3rd Congressional District
3. Travelling and other incidental expenses incurred shall be charged against local funds / MOOE, subject to the usual accounting and auditing rules and regulations. (Breakfast, Lunch, and Dinner with 2 snacks will be served)
4. District ICTs are required to bring their own laptops. Participants are also advised to bring their updated reports of SBFP and WIFA.
5. For your information and compliance.
6. This serves as your Travel Order.

For:  **SALUSTIANO T. JIMENEZ, CESO VI**
Assistant Regional Director
Concurrent Schools Division Superintendent

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Activity Schedule

Day 1: November 29, 2017

Day 2: December 1, 2017

Day 3: December 4, 2017

Venue: DCCCO Conference Hall

- Same activity will be done in 3 days participated by different batches per day.

Roll-out Training and Workshop on WASH in Schools Program, Food Safety and Canteen Management in Schools and the Workplace, & Midyear Assessment of School-Based Feeding Program, SY 2017-2018.

TIME	ACTIVITY	PERSON/S-IN-CHARGE
6:00 – 7:00 AM	BREAKFAST/REGISTRATION	TW Committee Spearheaded by Cong. Dentists/Nurses In Charge
7:01 – 8:00 AM	OPENING OVERTURE <ul style="list-style-type: none"> • Pambansang Awit • Prayer • Introduction of Participants • Welcome Message • Inspirational Messages 	Officer of the Day- 1st Cong 2 nd Cong 3 rd Cong DR. JEAZON MARK P. CONSING Head, School Health Section Dr. Rachel Picardal, Ed. D Chief, SGOD SALUSTIANO T. JIMENEZ, Schools Division Superintendent
8:01-8:20AM	Mechanics of the Seminar-Workshop	
8:21 – 9:20 AM	Review on the WinS Program Implementation and Status of WinS Implementation	ESTER I. NUEZ WinS Program Coordinator
9:21-10:20AM	Addressing Issues and Concerns (On-Line Monitoring Scheme/ Tool)	CHRIS EMPESO Division ICT
10:21 – 12:00 AM	Consultative Discussion and Presentation of Concerns, Issues, Gaps, Problems Workshop : Plan Adjustment and Redirection	Dr. Emma S. Mate SEPS-Soc.Mob./Partnership/ Networking/SBFP Coordinator
12:01 – 1:00 PM	LUNCH	Congressional TW Committee
1:01 – 3:00 PM	Roll-Out Orientation on the Revised Implementation Guidelines on the Operation and Management of School Canteen Action Planning on the Advocacy Campaign on Food Safety and Canteen Operation in the Schools and Workplace	JULIE A. SIBUL Nurse-In-Charge AURORA R. ABRASADO Food Safety Coordinator
3:01 – 4:00 PM	Midyear Assessment of SBFP Implementation	JULIE A. SIBUL Nurse-In-Charge
4:01 – 5:30 PM	Presentation and Critiquing of Action Plan by Division	
5:31 – 6:00 PM	COMMITMENT/CLOSING PROGRAM <ul style="list-style-type: none"> • Closing Message 	Dr. Erlinda N. Calumpang Div. CID Chief
6:01 – 7:00 PM	DINNER	c/o Food Committee
7:01 PM -->	HOMEWARD BOUND	