



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

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**DIVISION MEMORANDUM**

No. 659 s. 2017

**TO: CID and SGOD Chiefs**  
**Division Education Program Supervisors/Coordinators**  
**Public Schools District Supervisors/District-In-Charge**  
**Elementary and Secondary School Administrators**  
**Others Concerned**


**DATE: November 11, 2017**

**SUBJECT: DIVISION CONFERENCE-WORKSHOP TO ALL DISTRICT SUBJECT**  
**SPECIALISTS/COORDINATORS in ELEMENTARY & SECONDARY**  
**ENGLISH**

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1. There will be a Division Conference to all the Elementary and Secondary District Subject Specialists/Coordinators in English at 8:30 A.M. on November 17, 2017 in the GSP building.
2. The objectives of this conference include the following:
  - 2.1 Discuss issues and concerns on the Divisional Language Arts Show;
  - 2.2 Finalize the consolidated survey of the subject;
  - 2.3 Identify concerns of the IMs during the semestral INSET; and
  - 2.4 Other Matters.
3. Participants are expected to bring the following:
  - Accomplished survey sheets (please see attached forms)
  - Best District Instructional Material crafted during the semestral INSET
  - Laptop
4. The morning snacks and lunch shall be charged against the Division HRTD funds while travel and other related expenses of the participants are charged to School MOOE subject to the usual accounting rules and regulations.
5. This serves as **Travel Order**.
6. Immediate dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

  
**RACHEL B. PICARDAL, ED.D.**  
Chief, Schools Governance & Operations Division

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Republic of the Philippines  
**Department of Education**  
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*Undersecretary for Curriculum and Instruction*

**SURVEY INSTRUMENT for ENGLMH**

LEARNING AREA: ENGLMH  
 DISTRICT : \_\_\_\_\_ Division: NEC-OR.  
 Supervisor's Name: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Directions: Please accomplish this survey honestly. The results of this survey will serve as a basis for future trainings and/or policies to improve the implementation of curriculum. Note that ALL questions in this instrument focus on the learning area indicated above.

- Indicate the number of DepEd schools under your District
  - Elementary school \_\_\_\_\_
  - Junior High School \_\_\_\_\_
  - Integrated School \_\_\_\_\_
  - Senior High School \_\_\_\_\_
  - Stand alone SHS \_\_\_\_\_

- Indicate the number of teachers handling the learning area using the template below.

**Elementary Level**

Grade Level	No. of teachers who are BEED of (Bachelor Elementary Education)	No. of teachers who are non-BEED majors but with educ. units	Total Number of Elementary Teachers (sum of BEED and Non-BEED majors)	No. of teachers with MA/MAT or PhD aligned in the Learning Area
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				

**Junior High School**

Grade Level	No. of teachers who are BSE majors aligned in the Learning Area (Bachelor Secondary Education)	No. of teachers who are non-BSE majors but with educ. units	Total Number of Secondary Teachers (sum of BSE and Non-BSE majors)	No. of teachers with MA/MAT or PhD aligned in the Learning Area
Grade 7				
Grade 8				
Grade 9				
Grade 10				



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Senior High School English,

Grade Level	No. of teachers who are BSE majors aligned in the Learning Area (Bachelor of Secondary Education)	No. of teachers who are non-BSE majors but with educ. units	Total Number of Secondary Teachers (sum of BSE and Non-BSE majors)	No. of teachers with MA/MAT or PhD aligned in the Learning Area
Grade 11				
Grade 12				

3. Teaching load for the indicated learning area per week.

Note: For Filipino, English, Math and Science, accomplish up to Grade 12

Grade Level	No. of teachers with 1-2 teaching loads	No. of teachers with 3-4 teaching loads	No. of teachers with 5-6 teaching loads	No. of teachers with 7 and above teaching loads	No. of other subjects or assignments handled by the teacher
Grade 1					
Grade 2					
Grade 3					
Grade 4					
Grade 5					
Grade 6					
Grade 7					
Grade 8					
Grade 9					
Grade 10					
Grade 11					
Grade 12					

4. Trainings provided for teachers on content and pedagogy in the past two years.

Indicate if it is school, division or other agencies led.

Title of Training	Check if it is:			Total number of attendees	Grade handled by teacher-participant	Level/s by
	Division-led	School-led	Other agency led			



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5. Content, standards /competencies in the learning area teachers find difficult to teach

Grade Level	Quarter	Content/Domain	Standard/Competency

6. Least mastered content, standards/ competencies in the learning area based on item-analysis

Grade Level	Quarter	Content/Domain	Standard/Competency

7. Enumerate general issues and concerns that should be immediately addressed in the schools relevant to the implementation of the curriculum.

8. Enumerate interventions or practices to ensure students' mastery of the lessons.

9. Are textbooks available? \_\_\_ Yes \_\_\_ No  
If not, since when? (indicate school year) \_\_\_\_\_

10. Frequency of your monitoring and evaluation of teacher's performance:  
per quarter: \_\_\_\_\_ per school year: \_\_\_\_\_  
Attach the tool being used to evaluate and monitor teacher's performance.

11. Indicate other issues or concerns that affect the curriculum implementation.

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Thank you for accomplishing this survey.