



November 13, 2017

DIVISION MEMORANDUM

No. 657, s. 2017

**SKILLS ENHANCEMENT TRAINING ON COMPUTER SYSTEMS SERVICING NC – II
(CSS NC – II) AND STRUCTURED CABLING**

To : Assistant Schools Division superintendent
CID and SGOD Chiefs
District Supervisors/District In-Charge
School Heads
All other concerned

1. Attached is a Regional Memorandum informing the field regarding the Skills Enhancement Training on Skills Enhancement Training on Computer Systems Servicing NC – II (CSS NC – II) and Structured Cabling which will be held at VocTech 2nd Floor, BAI Center, Cebu South Road, Basak, San Nicolas, Cebu City on the specified dates/schedules. This training is in coordination with VocTech, a TESDA Accredited on Solar Installation and Maintenance as well as institutions that need to expand their K-12 Technical Vocational Program.
2. For more details, refer to the attached regional memorandum 0847, s. 2017 and letter from the VocTech school of Fiber Optics & Solar PV Technology.
3. Interested TLE/TVE & TVL teachers, Science teachers, principals and supervisors to attend this training which will be conducted by VocTech, are advised to inform the immediate superior through writing for proper indorsement of names address to the office of the Schools Division Superintendent.
4. For information and guidance.

f **SALUSTIANO T. JIMENEZ, CESO VI**
OIC- Office of the Assistant Regional Director
Concurrent Schools Division superintendent

13 NOV 2017

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REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

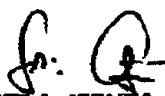
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No. 0817, s. 2017

**SKILLS ENHANCEMENT TRAINING ON COMPUTER SYSTEMS SERVICING NC-II (CSS NC-II)
 AND STRUCTURED CABLING**

To: Schools Division Superintendents

1. Attached is a letter from **ENGR. ANDRES L. RALOTA, JR.**, President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the TLE/TVE & TVL teachers, Science teachers, principals and supervisors to attend the skills enhancement training on **Computer Systems Servicing NC-II (CSS NC-II)** on November 13 - 18, 2017 and **Structured Cabling** on November 28, 2017 at VocTech, 2nd Floor, BAI Center, Cebu South Road, Basak, San Nicolas, Cebu City. This training is in coordination with VocTech, a TESDA accredited on Solar Panel Installation and Maintenance as well as institutions that need to expand their K - 12 Technical Vocational Program.
2. For more details, refer to the attached communication.
3. A registration fee of Three Thousand (Php 3, 000.00) Pesos shall be charged to each participant for **Computer Systems Servicing NC-II (CSS NC-II)**, and One Thousand Six Hundred Eighty Five (Php 1, 685.00) Pesos shall be charged to each participant for **Structured Cabling** to defray expenses for snacks & lunch, handouts, training kit, consumables, and training certificate. Registration fee, traveling, food (breakfast & dinner), board & lodging and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to its availability and to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Travel Order.
5. Immediate dissemination of this Memorandum to all concerned is desired.


JULIET A. JERUTA, Ph. D., CESO V
 Director III
 Officer in - Charge

JAI/FYA/EBE/jtrvv
 CLMD'17

*Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321*

" ESO 2015: Konapatan ng Lahat, Pananagutan ng Lahat "

October 24, 2017

JULIET A. JERUTA, PhD, CESO V
Director III
Officer-in-Charge
Department of Education – Region VII
Ecotech Rd., Sudlon, Lahug, Cebu City

ATTENTION: DR. ROLAND V. VILLEGAS
Education Program Supervisor in TLE, TVE, & EPP

Dear Dr. Jeruta:

Cebu Technical Vocational Training and Assessment Academy, Inc. (VocTech) is happy to announce that we will have the following training programs scheduled for the month of November, 2017 as follows:

COURSE	DATE	DURATION/TIME	COURSE FEE/ PARTICIPANT
CCTV Design & Installation	Nov. 7, 2017	8:00am – 5:00pm	PhP 1,685
Skills Enhancement Program in Animal Production	Nov. 13, 14, & 15, 2017	3 Days 8:00am – 5:00pm	PhP 4,000
Computer Systems Servicing NC II (CSS) Enhancement Program	Nov. 13, 14, 15, 16, 17 Nov. 18– Assessment Day	5 Days 8:00am – 5:00pm	PhP 3,000
Skills Enhancement Program in Horticulture	Nov. 15, 16, & 17, 2017	3 Days 8:00am – 5:00pm	PhP 4,000
CCTV Design & Installation	Nov. 20, 2017	8:00am – 5:00pm	PhP 1,685
Structured Cabling	Nov. 21, 2017	8:00am – 5:00pm	PhP 1,895
Skills Enhancement Program in Organic Agriculture	Nov. 22, 23, & 24, 2017	3 Days 8:00am – 5:00pm	PhP 4,000
Structured Cabling	Nov. 28, 2017	8:00am – 5:00pm	PhP 1,685
Solar PV Training Course 1	Nov. 29 & 30, 2017	2 Days 8:00am – 5:00pm	PhP 8,000 PhP 7,000 (Group of 5)
Solar PV Training Course 2	Dec. 1 & 2, 2017	2 Days 8:00am – 5:00pm	PhP 8,000 PhP 7,000 (Group of 5)

We would like to invite the Department of Education (DepEd) teachers, particularly those handling the Technical-Vocational-Livelihood Track to participate in any of the programs above. Our training sessions are meticulously planned by our trainers and are designed in a manner geared toward the maximization of efficiency.

We wish to have a meeting with you to discuss further our proposal on a date most convenient to you. Please let us know on when is the best date and time to visit your office. We hope to have a positive response from you. You may contact us at (032) 4175254 or 0933 345 5013 or you may email us at mail@voctech.edu.ph

Thank you very much.

Very truly yours,


Pedro V. Sandoval Jr.
VP – Operations & Finance

Noted by:


Andres I. Ralota Jr.
President