



Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City



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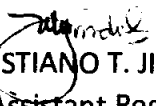


(035) 225 2376 / 225 2838 / 422 5283

DIVISION MEMORANDUM

No. 630 s. 2017

TO : Assistant Schools Division Superintendent
Public Schools District Supervisor
Public Secondary School Heads
Private School Heads
District ALS Implementers
District Elementary & Secondary Records Custodian/Registrars
Senior High School Registrars

FROM : 
SALUSTIANO T. JIMENEZ, CESO VI
f1 OIC-Assistant Regional Director
Concurrent Schools Division Superintendent

SUBJECT : ADDENDUM TO DIVISION MEMORANDUM NO. 575 S. 2017 ENTITLED
"DIVISION ORIENTATION PROGRAM ON THE IMPLEMENTATION OF THE
POLICY AND PROCEDURAL GUIDELINES ON THE CERTIFICATION,
AUTHENTICATION & VERIFICATION OF BASIC EDUCATION SCHOOL
RECORDS"

DATE : November 7, 2017

1. Registration of P120.00 will be collected to cover up meals & snacks of the participants from the Private Schools.
2. Travel and other incidental expenses from the Private Schools are chargeable against their local/school funds or any other available funds subject to the usual accounting and auditing rules.
3. For proper guidance and compliance.