



November 6, 2017

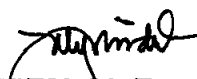

DIVISION MEMORANDUM

No. 627 ; s. 2017

TO

- : CID & SGOD Chiefs
- : Division Education Program Supervisors / Education Program Specialists
- : District Supervisors / Districts In-Charge
- : Division Office Section Heads & Personnel
- : School Heads of Public / Private Elementary / Secondary Schools
- : **DivSAC / DSAC for the NORAA 2017**
- : All others concerned

FROM


: **SALUSTIANO T. JIMENEZ, CESO VI**
: Assistant Regional Director 
Concurrent OIC, Office of the Schools Division Superintendent

SUBJECT

: **CHECKING OF COACHES AND ATHLETES' CREDENTIALS IN PREPARATION FOR THE CONDUCT OF NORAA 2017**

1. Due to the rescheduled date of the conduct of NORAA Meet 2017, You are hereby informed that the final checking of credentials will be on **Nov. 9-13 , 2017** at the conference room of the division office.
2. All **Division and District Screening and Accreditation Committee (DivSAC) and the 18 DSACs** are hereby directed to report on the said date.
3. The concerned teachers are advised to report to **Mrs. Maria Luz Quitay**, the Chairman of the DivSAC.
4. Traveling and other incidental expenses are chargeable against School MOOE/ Local Funds or any available source subject to the usual accounting and auditing rules and regulations.
5. **This serves as your travel order.**
6. For your information and guidance.