



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Governance and Operations Division
Capitol Area, Dumaguete City

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November 2, 2017

DIVISION MEMORANDUM

No. 613 s. 2017

**3-DAY NATIONAL SEMINAR-WORKSHOP ON CAREER GUIDANCE FOR EDUCATORS: PREPARING THE
FILIPINO YOUTH FOR TOMORROW'S CAREER
(ARCZONE PROFESSIONAL DEVELOPMENT, INC.)**

To: Assistant Schools Division Superintendent
District Supervisors/District In-Charge
All Elementary and Secondary School Heads
District and School ICT Coordinators
All Others Concerned

1. Attached is a communication from Ms. Jesusa Flores, Training Coordinator of Arczone Professional Development, Inc. re: **3-Day National Seminar-Workshop on Career Guidance for Educators: Preparing the Filipino Youth for Tomorrow's Careers** on November 24-26, 2017 at Iloilo Grand Hotel, Iznart Street, Iloilo Proper, Iloilo, Philippines.
2. Attendance to this training is on **OFFICIAL TIME ONLY**.
3. For details, please see attached communication.
4. For the information and guidance of all concerned.

SALUSTIANO T. JIMENEZ, CESO VI
OIC- Office of the Assistant Regional Director
Concurrent, Schools Division Superintendent

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MAM RACHEL

Ms. Jr

ARCZONE Professional Development, Inc.
2nd Floor Overland Park Building
Banawe Street, cor. Quezon Avenue
Quezon City, Philippines



FAX

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To: Schools Division Superintendent
Re: Career Guidance for Educators

From: Ms. Jesusa F. Flores
Tel. Nos: 781-6895 / 415-3532
Mobile: 0921-5761676 / 0905-4473534
Email: arczone_eduphil@yahoo.com
Cc:

Urgent For Review Please Reply Please Comment

Dear Sir/Madam:

Guidance and Counselling programs of educational institutions are vital components of the promotion of students' academic and career potentials and psychological well-being. Recognizing the challenges posed by the K to 12 curriculum to make students realize possible career pathways and to address issues surrounding dropout rate, **ARCZONE Professional Development, Inc.** offers a **3-Day National Seminar-Workshop on Career Guidance for Educators: Preparing the Filipino Youth for Tomorrow's Careers.**

This 3-day event will enable the participants to:

- 1) develop an action plan focused on career guidance
- 2) provide solutions in cases specifying strategies to help students in their career development
- 3) integrate career development skills in the lesson plan


We are encouraging principals, the members of your Guidance Counselling Department and homeroom advisers to join this event and take advantage of the workshop facilitated by experts in the field. Attached are detailed information regarding the seminar-workshop.

If you need further information, do not hesitate to contact us:

Email: arczone_eduphil@yahoo.com
Tel. Nos.: (02) 414-7589 / 414-6737 / 781-6895 / 255-4863
Mobile: 09215761676 / 09178576757

We look forward to having you in this gathering of educators and Guidance Counsellors. Thank you very much.

Very truly yours,


Ms. Jesusa Flores
Training Coordinator

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**A 3-day National Seminar Workshop on
Career Guidance for Educators: Preparing the Filipino Youth
for Tomorrow's Careers
(Live-out seminar)**

Dates: November 24 – 26, 2017

Venue: Iloilo Grand Hotel, Iznart Street, Iloilo City Proper, Iloilo

Target Participants: School administrators, Mid-level school managers, Guidance counsellors and Teachers

Registration Fee: Php 4,550 (inclusive of snacks, lunches, seminar kit, handouts and a certificate)

Objectives	<p>This 3-day event will enable the participants to</p> <ul style="list-style-type: none"> ➤ develop an action plan focused on career guidance ➤ provide solutions in cases specifying strategies to help students in their career development ➤ integrate career development skills in the lesson plan
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Day	Time	Sessions
Day 1	7:30 – 8:00	Registration
	8:00 – 8:30	Opening Program Doxology & National Anthem Opening Remarks Overview of Training Program
	8:30 – 10:00	Session 1: Concepts of Career Guidance
	10:00 – 10:30	Working Break
	10:30 – 12:00	Continuation of the session
	12:00 – 1:00	LUNCH
	1:00 – 3:00	Session 2: Components of ASCA Standards
	3:00 – 3:30	Working Break
	3:30 – 5:00	Continuation of the session
Day 2	8:30 – 9:00	RECAP
	9:00 – 10:00	Workshop: Developing an Action Plan
	10:00 – 10:30	Working Break
	10:30 – 12:00	Presentation and analysis of group output
	12:00 – 1:00	LUNCH
	1:00 – 3:00	Session 3: Guidance and Facilitation Skills
	3:00 – 3:30	Working Break
	3:30 – 4:30	Case Analysis
4:30 – 5:00	Presentation and analysis of group output	
Day 3	8:30 – 9:00	RECAP
	9:00 – 10:00	Session 4: Integrating Career Development Activities in Lesson Planning
	10:00 – 10:30	Working Break
	10:30 – 12:00	Continuation of the session
	12:00 – 1:00	LUNCH
	1:00 – 2:30	Workshop: Writing a lesson plan
	2:30 – 3:00	Working Break
	3:00 – 4:00	Presentation and analysis of group output
4:00 – 5:00	Closing Program	

**"GLOBAL COMPETITIVENESS
THROUGH QUALITY
EDUCATION"**

