



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Curriculum and Implementation Division
Capitol Area, Dumaguete City

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Division Memorandum # 564
October 9, 2017

To : Chiefs, CID & SGOD
Education Program Supervisors/Division Coordinators
Section Heads
Public Schools District Supervisors/District In-Charge

Subject : Installation of Mrs. Lelanie T. Cabrera as OIC-SDS of the City
Schools Division of Guihulngan.

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The DepEd, Region 7 Office has scheduled an installation of Mrs. Lelanie T. Cabrera as OIC-SDS of the City Schools Division of Guihulngan on October 10, 2017 at the Guilhulngan City Gymnasium.

As a gesture of cordiality and per instructions from OIC-ARD Salustiano T. Jimenez who is also the concurrent SDS of this division, the chiefs, EPS, Section Heads and PSDS will compose the group who will send off Mam Cabrera at the same time attend the Installation ceremony.

Expenses incurred in the attendance of the said activity shall be taken from the school and Division MOOE for the school and division personnel respectively subject to the usual accounting rules and procedures.

for:  **SALUSTIANO T. JIMENEZ, CESO VI**
OIC-Asst. Regional Director
Concurrent Schools Division Superintendent

09 OCT 2017
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 *Be Counted, Let's Practice*
W.A.T.C.H.
We Advocate Time Consciousness and Honesty