



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Capitol Area, Dumaguete City

DIVISION MEMORANDUM

No. 550 s. 2017

**TO: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Division Education Program Supervisors/Coordinators
Public Schools District Supervisors/District-In-Charge
Elementary and Secondary School Administrators
Others Concerned**

DATE: October 6, 2017

**SUBJECT: DIVISION CONFERENCE-WORKSHOP TO ALL DISTRICT READING
COORDINATORS in ELEMENTARY & SECONDARY ENGLISH**

1. There will be a Division Conference to all the Elementary and Secondary District Reading Coordinators in English at 1:30 P.M. on October 11, 2017 in the Division Conference Room.
2. The objectives of this conference include the following:
 - 2.1 Discuss issues and concerns on the recent reading assessments;
 - 2.2 Prepare an action plan for the 2nd Quarter Reading Assessment;
 - 2.3 Identify concerns and topics for the semestral INSET; and
 - 2.4 Other Matters.
3. Participants are expected to bring the Consolidated 1st quarter ORV and Pre-test Phil-IRI results for validation.
4. The afternoon snacks and dinner shall be charged against the Division HRTD funds while travel and other related expenses of the participants are charged to School MOOE subject to the usual accounting rules and regulations.
5. This serves as an **Authority to Travel**.
6. Immediate dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

ErLinda N. Calumpang
ERLINDA N. CALUMPANG, ED.D.
Chief, Curriculum Implementation Division

10/6/17

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