



Republic of the Philippines  
**Department of Education**  
Region VII, Central Visayas  
**DIVISION OF NEGROS ORIENTAL**  
*Dumaguete City*



September 26, 2017

**DIVISION MEMORANDUM**

No. 529, s. 2017

**ANNOUNCING THE VACANCIES FOR TEACHING RELATED AND NON-TEACHING POSITIONS IN THE DIVISION OF NEGROS ORIENTAL**

TO : Assistant Schools Division Superintendent  
Chiefs, Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors/District -In-Charge  
Public Elem./Secondary Schools Administrators  
Teaching/Non-Teaching Personnel

1. This Office hereby announces the following vacancies for teaching- related and non-teaching positions in this Division:

- SP-I (for elementary & secondary level)
- SP-II (for senior high school)
- Nurse II
- Supply Officer II
- Guidance Counselor II (for senior high schools)

2. Enclosed is the list of the minimum qualification requirements for each position as per DepEd Order No. 39, s. 2007 and CSC Qualification Standards.

3. Interested applicants are requested to submit **written applications indicating the position they are applying for** supported by certified copies of the following papers to the Office of the Schools Division Superintendent, in one (1) folder, on or before **October 24, 2017**:

- Personal Data Sheet
- Certificate of Eligibility/Report of Rating
- Certificate of Outstanding/Meritorious Accomplishments
- Certificate of Trainings/Seminars/Scholarship Grant Attended

28 SEP 2017

- Official Transcript of Records
- Performance Rating (*for the last 3 rating period*)
- Service Record/Certificate of Employment

Criteria for selection is based on **DepEd Order No. 42, s. 2007** and **DepEd Order No. 66, s. 2007**.

4. It is desired that this Memorandum be given widest dissemination.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
Schools Division Superintendent

*Incl.: As stated.*  
*STJ/lpsar.*

**QUALIFICATION STANDARDS (QS) FOR TEACHING-RELATED  
AND NON-TEACHING POSITIONS**

<b>Position Title</b>	<b>Education Requirements</b>	<b>Experience Requirements</b>	<b>Training Requirements</b>	<b>Eligibility Requirements</b>
1. School Principal II (SG-20 - Senior High School)	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional units + 6 units of Management. (Principal passer)	1 year as Principal	40 hours of relevant training	RA 1080 (Teacher)
2. School Principal I (SG 19 - Elem.)	Bachelor's degree in Elem. Education; or Bachelor's degree w/ 18 professional education units (Principal passer)	HT for one yr; or TIC for 2 years; or MT for 2 years; or Teacher for 5 yrs.	40 hours of relevant training	RA 1080 (Teacher)
3. School Principal I (SG 19 - Sec.)	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units. (Principal passer)	HT for one yr; or TIC for 2 yrs; or MT for 2 yrs; or Teacher for 5 yrs.	40 hours of relevant training	RA 1080 (Teacher)
4. Nurse II (SG 15)	Bachelor of Science in Nursing	1 year of relevant experience	4 hours of relevant training	RA 1080 (Nursing)
5. Supply Officer II (SG 15)	Bachelor's degree	1 year of relevant experience	4 hours of relevant training	Career Service Prof. Second Level Eligibility
6. Guidance Counselor II	Bachelor's degree in Guidance & Counselling or in any allied discipline	None required	None required	RA 1080 (Guidance Counselor)